

MOHAMMED O. HIJAZ

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CAREER OBJECTIVE

An enthusiastic and energetic professional with more than 19 years' diversified experience in plant management, production & operation, quality assurance and quality control, sales management and marketing. Adept in project management from conceptualization till commissioning and stabilization and maintenance of project specifications and international standards. Possess skills in human resource management, team building and motivation, and analytical and problem solving abilities. Looking for a challenging role in senior management position with an organization of global repute to apply knowledge, experience and competencies in multiple functions for overall improvement in profitability and growth of the organization.

SKILLS

➤ Management	➤ Quality Assurance	➤ Quality System Certification
➤ Quality Control	➤ Operations	➤ Leadership
➤ Internal Audit	➤ Marketing	➤ After Sales Services
➤ Recipe Formulation	➤ Raw Materials Management	➤ Production
➤ Vendor Management	➤ Vendor Certification	➤ Raw Materials Qualification
➤ Project Conceptualization	➤ Project Management	➤ Project Execution and Handover
➤ ISO 9001:2015	➤ ISO 14000	➤ Safety
➤ NSF System	➤ FM System	➤ UL System
➤ Internal Audit	➤ Team Building	➤ Motivation
➤ Problem Solving	➤ Analytical Skills	➤ Decision Making
➤ Training Need Assessment	➤ Training	➤ Training Evaluation
➤ Process optimization	➤ Production planning	➤ Team creation and improvement
➤ Continuous Improvement	➤ Internet Skills	➤ E mail
➤ MS Office		➤ Inspection

PERSONAL INFORMATION

Citizenship: Jordan ~ **Date of Birth:** 29/05/1973

Marital Status: Married ~ **Language:** English, Russian (Fluent), Arabic (Native)

PROFESSIONAL EXPERIENCE

Plant Manager for GRP & PE Plants, Jan 2017 - Present
Amiantit (Group of Companies) Industries Limited (Jeddah, Saudi Arabia)

Highlights:

- Successfully managed 2 plants of Amiantit, Jeddah, Fiberglass Pipe Industries and polyolefin piping system plant, with a turnover of around SAR 150 million and total capacity of 60,000 tons.
- Accountable workforce: 300-400 people for both plants
- Centralized Chemicals Distribution, handling and disposal, reducing chemicals consumption and by a percent that reached 26% in some areas. Drastically reduced cost through Raw Material Consumption control and optimization.
- Optimized manpower by 8% in fabrication and production by improving process flow and creating workstations that served several fittings at the same time

Key Responsibilities as Designation:

- Directs & monitor the operation to achieve performance against standards and annual and monthly budgets
- Assuring that all efficiencies are being achieved with improvement and all possible recertification process (operational and Raw Material).
- Prepare engineering specifications and cost estimate for projects in all categories of capital expenditure, especially related to process, production and fabrication department plus maintenance dept.
- Providing and advising on equipment and facility needs for new and modified products.
- Follow up for executions of Profit improvement programs for all phase of the plant.
- Recommend the plant machinery upgrading and follow-up execution of upgrading work with close monitoring.
- Audit and control the process on different production lines to ensure the optimum usage of raw material with highest quality.
- Making analysis, work procedures and feasibility studies for machine upgradation to increase plant capacity.

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- Used the value stream mapping Technique to organize information flow and drastically reduce rework in repair by controlling production quality.
- Optimize production process by eliminating wastes and control Manpower to improve work efficiency.
- Applying Inventory Management procedure to control wastage and scraps in production.
- Regularly follow up with Safety Officer about improving the work environments to high level of Safety factors

Senior QC/QA Manager, Feb 2008 - 2017

Amiantit (Group of Companies) Industries Limited (Jeddah, Saudi Arabia)

Highlights:

- Successfully managed 3 plants of Amiantit, Jeddah, Dammam and polyolefin piping system plant, as Quality Manager and MR.
- Achieved certification of Amiantit Fiberglass Industries Limited, Jeddah and Amiantit polyolefin piping System (APPSCO), by Aramco, for the quality system and to be Approved ARAMCO Approved Vendor.
- Achieved SASO Certification for APPSCO ,
- Implemented Jeddah storm drainage project along with Aramco with great success in Jeddah and Dammam plants.
- Arranged certification of both Jeddah and Dammam plants in NSF, UL & FM quality systems by proper implementation of the requirements.
- Successfully created an installation training program of three days and completed the training of 5 batches of installers and site engineers. Course included induction, 2 hour theoretical lecture, 2 day hand on installation training and a final exam witnessed and certified by TUV.

Key Responsibilities as Designation:

- Lead teams at 3 plants of the company by providing guidance on implementation of plans and strategies, monitor and review performance to achieve set targets.
- Ensure compliance to project specifications set up at the beginning of the projects by proper implementation process and periodic inspections of the 3 assigned plants.
- Plan organize and conduct training programs for all the employees and engineers in quality specifications, systems and project related quality standards.
- Ensure organization wide compliance, as a management representative, with the procedures and documentation required for ISO 9000, ISO 14000 quality systems and other international certifications and standard systems, such as NSF, FM & UL.
- Set up proper reporting systems from all company plants on daily basis to manage the plants, define critical and key performance parameters to facilitate performance assessment.
- Plan implementation of proper independent quality audit of the sources of material supply, manufacturing process, quality procedures by principal raw material suppliers for their certification on periodic basis.
- Arrange proper raw materials quality qualification by introduction of self certification with quality test reports submitted by the sources of raw materials supply.
- Organize and arrange auditing of all the activities of the plants, scrutinize and discuss the audit points with the plant teams and auditors for acceptance and finalization of action plans for improvement.

QC /QA Manager, May 2004 – Feb 2008

Amiantit Fiberglass Industries Limited (Dammam, Saudi Arabia)

Highlights:

- Achieved certification of Amiantit Fiberglass Industries Limited, Dammam, by Aramco, for the quality system.
- Successfully upgraded all laboratory equipment up-gradation to international standards by proper planning, budgeting and replacement.

Key Responsibilities:

- As a management representative, ensured implementation of documentation systems and procedures, for certification of ISO 9000 and ISO 14000, NSF, FM and UL quality systems and standards, in the Dammam plant.
- Followed up with the plant for conformance to quality specifications as per customer orders as well as to projects specifications.
- Laid down and implemented quality control procedures and systems for all stages of manufacturing of fiberglass and polyethylene products, from input materials to finished products.
- Coordinated flow of quality information from all the plants to manage quality of all fiberglass and polyethylene products manufactured across the plants.
- Established system of qualification of raw materials on the basis of self-certification by suppliers based on their quality procedures and test results.
- Arranged auditing of quality systems of the plant to identify scope for improvement, worked out action plans for compliance

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with audit findings and implemented the same.

- Organized audit of quality control laboratory infrastructure, record keeping, testing standards and based on findings, initiated action plans for upgrades.

Quality Engineer, Nov 2003 – May 2004

Amitech & Amiantit Polyolefin Piping Systems Company Limited (Saudi Arabia)

Highlights:

- Achieved success in certification of different type of joints by Bureau Veritas in glass reinforced pipes manufactured by centrifugal casting by C Tech Limited.
- Successfully established inspection and testing plans tailor made for each specific plant.

Key Responsibilities:

- Ensured compliance with quality systems, procedures and standards to meet finished products specifications for all poly ethylene and fiberglass reinforced plastic products in both the plants.
- Implemented detailed system of testing of raw materials by checking quality test results and introducing latest systems and procedures.
- Arranged certification of new introduction of poly propylene, polyethylene and jacking pipes by appropriate certifying authorities.
- Prepared sampling procedures and sampling plans and inspection and quality testing procedures for all the plants for implementation.
- Maintained calibration schedules of all laboratory instruments, ensured their timely calibration and maintained proper records of calibration.

Quality Control Foreman, Apr 2002 – Nov 2003

Amiantit Polyolefin Piping Systems Company Limited (Saudi Arabia)

Highlights:

- Successfully achieved attestation of laboratory by Bureau Veritas by complying with all the requirements.
- Developed quality control manual for polyethylene pipes and fittings from scratch.

Key Responsibilities:

- Carried out routine testing of raw materials, by drawing samples as per sampling plans, maintained records of tests and qualified supplies as accepted/ rejected.
- Was responsible for quality control of poly ethylene products by ensuring compliance with the test procedures at all stages of manufacturing.
- Ensured proper demarcation and segregation of non conforming products so that they do not get mixed up by accepted and approved products.
- Coordinated with external agencies responsible for maintenance of laboratory equipment and instruments so that they were made available in good condition.
- Checked calibration of instruments as per calibration schedule, liaised with external agencies responsible for calibration and maintained proper records.

Chemical Sales Engineer, Jan 2000 – Mar 2002

Abuljadayel Est. (Jeddah, Saudi Arabia)

Key Responsibilities:

- Visited customers regularly and held discussions to identify their future requirements as well as collection of quality feedback supplies.
- Negotiated prices, based on list prices and approved discount rates and finalized orders with customers for delivery of products as per customers' requirements.
- Was responsible for sales and marketing activities of instruments, their installation and calibration as per schedule to provide customer satisfaction.
- Arranged complete chemical analysis of water, chemical effluent testing to determine requirements of flame photometers, spectrophotometers for the customers.
- Organized demonstration of flame photometers, spectrometers at convenient locations to convince and sell the products to the customers.
- Arranged proper training of the customers' employees at appropriate locations to make them familiar with use of new equipment.

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Production Engineer, May 1999 – Jul 2000
Al Baterjee Foodstuff Factory (Jeddah, Saudi Arabia)

Key Responsibilities:

- Responsible for development of new recipes for food products and ensured that new products are developed, produced and launched in the market as per new recipes.
- Monitored daily production plan, ensured that all inputs are available in stock and checked machine condition and manpower availability to fulfill production plan.
- Reviewed inventory of raw materials, coordinated with procurement department for timely replenishment of stocks and optimum inventory holding.
- Executed production plan by ensuring availability of all resources and resolving problems by coordination with appropriate section.
- Ensured proper testing of raw materials and intermediate products at all stages of manufacturing to meet quality specifications of finished products.
- Maintained daily production report and consolidated all the figures at the month end to prepare and submit monthly report to the management with special achievements and highlight of the month.

EDUCATION

Samara University, Russia

Bachelor of Science in Chemical Engineering (June 1998)

The following certificates have been approved to equal Bachelor's degree in Chemical Engineering/Technology of Organic Substances:

- **1990:** High School Diploma - Scientific Stream (Jordan)
- **1998:** Diploma of Chemical Technology of Organic Substances (Samara State Technical university, Russia) [Duration: 5 years]

KEY ACADEMIC COURSEWORK:

- **1998:** Specialized in Technology of Organic Substances (Samara University, Russia)

PROFESSIONAL DEVELOPMENT

TRAINING COURSES AND WORKSHOPS:

- Chemistry & Technology of Organic and Petrochemical Synthesis
- Principal Chemical Technologies and Technology of Element of Organic Substances
- **Feb.2018:** ISO 9001:2015 Lead Auditor Training Course Certified By IRCA.
- **Jan. 2014:** Value Engineering Session for Saudi Aramco Materials specification Std. 01-SAMSS-051.
- **Nov 2006:** Occupational Health & Safety Management System, National Inspection & Technical Testing Co. Ltd, (FAHSS/TUV)
- **Mar 2005:** ISO 9001:2000 Series Auditor/Lead Auditor Training Course, BVQI
- **Mar 2005:** ISO 14001:2004 Awareness, National Inspection & Technical Testing Co. Ltd, (FAHSS/TUV)
- **Dec 2004:** Internal Quality Auditing (ISO 9001 – 2000), National Inspection & Technical Testing Co. Ltd, (FAHSS/TUV)
- **Jul 2003:** ISO 9001:2000 Internal Auditor's Training Program, PE and GRP Plant, Amiantit
- **May 2003:** Occupational Health Hazards, Group Safety & Environmental Department, Amiantit
- **May 2003:** Safe Chemical Handling, Group Safety & Environmental Department, Amiantit
- **Apr 2003:** Job Hazard Analysis, Group Safety & Environmental Department, Amiantit
- **Apr 2003:** ISO 9001:2000 Awareness Training, PE and GRP Plant, Amiantit
- **Apr 2003:** Process Expert Professional Awareness Training Programme, PE and GRP Plant, Amiantit
- **Feb 2003:** Emergency Response Planning, Group Safety & Environmental Department, Amiantit
- **Jul 2003:** Forklift Safety, Group Safety & Environmental Department, Amiantit
- **Aug 1998:** Technology of Monomer Application, Caustic Factory, Volgograd
- **Dec 1998:** Certificates Equivalency - Ministry of Higher Education, Amman, Jordan
- Internal Auditors Training Course : ISO 9000 & ISO 14000
- Safety Training, Amiantit Safety Department)
- TQM Training Course, Avantti