

CURRICULUM VITAE



Shaikh Zulfiqar Afzal

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Professional Summary	<p>I am Project Manager skilled in Hospitality, Commercial,Retail Interior Fit out, Renovation projects.Experience in Project management & Turnkey projects with high-profile clients.Managing from start to completion and Handing over the projects on time.</p> <p>Ambitious Project Manager around 20 years in Interior Fit out Projects. Thrives in fast-paced environments in which deadlines are the priority and multi-tasking is the norms. Managing Customer, Architects, Designers,Approval process, internal & external consultants, Mall & Landlord Management, Procurement, Execution, Vendor & Close out. Co-ordination of Baladiya/Civil Defence Approval in KSA</p>
Objective	<p>Tobe the part of an organization like Project Management Consultancy, Architectural Designing firm, Retail industry whose work environment offers ample opportunities, for pursuing a devoted endeavor aimed at capability enrichment for optimal delivery of results in my functional where my skills are used to full extent.</p>
Educational Profile	<p>S.S.C Ist Division, The Daimond Jubilee High School, Mumbai. Maharashtra State Board of Secondary & Higher Secondary Education.</p> <p>Diploma in Architecture Manipal , India.</p>
I.T & Skills Computer	<p>Microsoft Office, Zoho Management, Auto Cadd</p>
Skills	<p>Managing Mutliple Fit outs projects, Time management, Organized, Strong verbal and written communication,Site investigation reports, Entitlement coordination, Microsoft Office, Budgeting, Mall Management,Approval process, Vendor Management, close out ,Capex ,Project variance Report.</p>

<p>Work History</p>	<ol style="list-style-type: none"> 1. FAWAZ Alhokair Group(Saudi Arabia)- October 2019- present Project Manager 2. 3. BMA International – (Saudi Arabia)-December 2016- Aug 2019 Project Manager 4. JAWAD BUSINESS GROUP- (Bahrain)- July 2015 – Aug 2016 Project manager 5. MAJOR BRANDS PVT.LTD(ALDO BRAND) Sept 2012 to june 2015 Project Manager 6. AMAZON DESIGNS- April 2010 to Aug 2012 Project Manager 7. SHELL INN INTERNATIONAL pvt ltd - Dec 2008 to June 2010 Project manager 8. DESIGN PUNDITS PVT.LTD - Mar 2005 to Oct 2008 Project Manager 9. DESARCH ENTERPRISES - Sept 2002 to Jan 2005 Asst. Project Manager
<p>Professional Experience in Interior Fit out Projects</p>	<p>Manage and led a multi-disciplinary team throughout development and contract document phases.</p> <p>Developing the project plan & Keeping the project on schedule and within budget while serving as project leaders.</p> <p>Verify that construction detail documentation confirmed to Fit out manuals, quality assurance and best practice standards.Ensuring all NOC's required for the execution of the work are available and valid.</p> <p>Making BOQ'S & Reviewing, Tenders in co-ordination with Architects, Designer & MEP Consultants. Making of Execution schedule, Recommendation of award of contract to clients. Co-ordination with clients, Architects, MEP consultants, Mall & Landlord Management, Vendors & Monitoring of quality, schedule during execution, Preparing weekly progress site report. Attend all team meetings to resolve technical and project issues, coordinate with team members and review project schedules. Ensuring project completion as per defined safety & quality norms and completion of all handing over formalities with minimum snag list</p> <p>Coordination for Baladiya and Civil defence approval in kSA region.</p>
<p>Accomplishments</p>	<p>Preparing Lesson learned,project closure documents inclusive of measurement sheets, certification of final bills, warranty certificates, operational manuals and rate analysis for deviated items and checking of as built drawings .</p> <p>Completed approx. 25,000 Sqmt projects in KSA at various location in last 12 months.Worked on Good Interior Fit out projects and completed it on time, with Good Quality & with in Budget.Received mail appreciation from most of the Customers on the project handled.</p>

Fit out Projects	<p>Multiple Brand food and beverage project completed on schedule dates within the capex. Appreciated from management for achive timeline and saving on each project.</p> <p>Hospitality Projects: Cinnabon, Café concerto, Crepe Affaire, Seattle's Best Coffee, Caffé di classe, Khave Dunyasi, Max Chiken, Sutis, Barista Café, development cinnabon sub franchise, Holiday Inn, Prive Pub ,Inox Multiplex</p> <p>Retail Brands: Red Tag, Twenty4 MYC Mango Shoe Citi Lakeland Pumpkin Patch Monsoon Camaieue Celio Tape Al'oeil The White Company. Aldo, Bebe, Lasanza, Jfk, Nine West, Van Heusen. Louise Phillipe Levis, Bata, Fab India.</p> <p>Mass Brand: Sumsung Stores, Max Stores, Tata Croma, Pantaloon.</p> <p>Health Care Brand: PreetiSlim , Kaya Clinic.</p> <p>Commercial Projects: Sski Finance , Balco, Daiici Sanko , Macquarie Pvt Ltd, Jeffiries India Pvt Ltd, Fulerton Banks, Icici Lombard, Kotak Maheindra Bank.</p>
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PERSONAL PROFILE

Name:	Shaikh Zulfiqar
Father's Name:	Shaikh Afzal
Address:	112-TENEMENT COLONY , C/NO 05 R/NO 02, HAINS ROAD, MUMBAI,
E-mail Address:	zulfi_afzal@yahoo.com
Contact No:	+966597439786
Date of Birth:	13 th February 1973
Sex:	Male
Religion:	Islam
Nationality:	Indian
Marital Status:	Married
Passport No:	N5702409
Driving License:	India
Languages:	English, Hindi, Marathi, Urdu
Interests:	Music, Reading Books,
Personality Traits:	Positive Attitude, Desire to Grow
Iqama Status	Transferable
Declaration: - I hereby certify that the above information is correct to the best of my knowledge and belief.	

Shaikh Zulfiqar