

SAJID SUBAIR

QA/QC Civil /Site Manager/Coasting & Estimation Engineer

Proficient in running method-oriented operations and taking initiatives for business excellence through process improvement

Industry Preference: Construction, Procurement & Tendering

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Key Skills

Quality Assurance & Control

Risk & Safety Management

Quantity Surveying

Supplier & Vendor Management

Material Management



Quality Control Documentation

Coasting & Estimation

Profile Summary

- A competent professional with over **13 years** of rich national and international experience
- Steering the quality culture transformation, communication process, promoting quality achievement and performance improvement throughout the organization
- Ability to record and organize all necessary documentation to memorialize the implementation, maintenance and effectiveness of the Project Quality Plan
- Skilled at reviewing and approving quality related procedures prepared on the project to ensure compliance with the project quality program / plan
- A key problem resolving agent with a track record of Identifying quality problems, initiating documented action and verifying implementation of solutions
- Efficient organizer, motivator, team player and a decisive leader with the capability to motivate teams to excel and win
- Experience in all finishing activities of High rise and Low-rise buildings

Soft Skills

	Team Player
	Communicator
	Innovator
	Thinker

Credentials

- **National Grid-SA Approved**
- **Membership in Saudi Council of Engineers**

Education

2008 B.E. /B.Tech. (Civil) from University of Calicut, India

2005 Diploma in Civil Engineering from State Board of Technical Education, India

Work Experience

Feb'10 – Present **Tareg Al Jaafari Contracting Co.,KSA as QA/QC Civil, Coasting & Estimation Engineer and Site Manager**

Jul'08 – Sep'09 **Kurians and Varghese Construction Co. Kochi, India as QA/QC Engineer**

Key Result Areas:

- Responsible for all Structural, finishing activities such as but not limited to Substructure, super structure, Blockworks, Plastering, False ceiling, Gypsum walls, Claddings, Façade, Painting, Tiling, Marble works, Parquet flooring, Landscaping...etc.
- Develop method statement for the activity including risk assessment and job safety environmental analysis and Inspection Test Plan and Checklist based on specifications of the project.
- Checking all Civil/Architecture related work (Structural, infrastructure, finishing...etc.) as per project specification, ASTM Standards and approved IFC drawings; liaising with clients regarding quality control matter and coordination with site engineers
- Coordinate with the consultant's representative and Site in-charge for inspection and meeting about quality problems including the closure of Non-Compliance Report.
- Taking care of QA/QC documents of the entire project including certificates, calibration, test results, inspection requests, non-compliance reports and site instruction/observations, permanent materials delivered and other QA/QC documents. Responsible for the closure of Non-conformance, NCR and Site Instruction, SI
- Taking strict measures to reduce the process complexities and interdependencies; maintaining and ensuring adherence to quality standards, identifying gaps and taking corrective actions
- Undertaking inward material quality as per latest version of QAP; calculating supplier quality; reviewing drawings and material specification for any discrepancy
- Observing QA status quarterly; reviewing drawings and material specification; updating written procedures of production, testing, magnetics, and quality on requirement basis
- Realizing process improvements, applying tools & techniques in different business processes to enhance productivity and profitability; identifying improvement areas to enhance the productivity and profitability of the process
- Commissioning root cause analysis of internal and external failures; coordinating and interacting with development & design team to reduce the failures.
- Making detailed Estimation for Tendering Works.

IT Skills

- MS Office: Word, Excel & MS Project.
- Software: AutoCAD, Primavera Basic.

Projects Handled

Tareq Al Jaafari Contracting Co, KSA as QA/QC Civil, Site Engineer & Site manger

- ARAMCO & TOTAL Fuel Station Projects, Dammam, KSA- Client/ Conslt -TMC/Dar Al Handasah Sep'20 – Present
- Construction of New 115 Kv & 132 kV Substations, KSA- Client/ Conslt- NG/Dar Engineering Sep 13- Apr'19
- SAWARI TOWER, Khobar, KSA- Client/ Conslt- Sawari Dev/AI Otaishan Jun' 12- Sep' 13
- Fugro Suhaimi Head Quarters, Dammam, KSA- Cleint/Conslt- Suhaimi Group/ Suhaimi Design Feb' 10- Jun' 12

Kurians and Varghese Construction Co. Kochi, India

- Military Engineering Services (MES)
- School for Naval Airmen (SFNA) Administration, Antenna Park and accommodation building - Naval Base, Kochi)

Personal Details

Date of Birth : 14th April 1987
Languages Known: English, Hindi, Malayalam and Tamil
Passport No. : T3903317
Driving License : India and KSA