












Safinaz Resume

Public Relation | Developer | Operation Coordinator | Assistant Manger
sa-fi-89@hotmail.com | 0592855072

I'm 32 years old Sudanese girl who was born and raised in Dammam. I'm extremely focused dependable eager ambitious organized and hardworking My primary goal is to build my own business one day and make a global charity organization to help the community

Experiences

	2020 - 2021	AlMahasheer Group Trading Office Manager & P.R
	2020	Beffect Ladies Fitness Center Sales & Marketing Manager
	2019	Aljubairi Law Firm Office Representative & PR
	2017 - 2018	One Minute IT Services Est. - One Minute App Logistic & Media Coordinator
	2016 - 2017	Inwancom For Computer Services Est. - Inwan.com Administrative, Operation Manager, Developer, Marketer
	2015- 2016	Saad Trading and Contracting Company Assistant Manager
	2014-2015	Front line Solution Company Corporate solutions , Operation Director , Sales
	2011 – 2012	A Cup of Cake Bakery Public Relation, Closing outside deals
	2009 – 2011	Glory System Establishment Secretary
	2007 – 2009	Al-Rawda General Hospital Receptionist Insurance dept.
	2000 – 2006	Abdullah Farah Advertising Agency Secretary

Freelancing Experience



FlagRealty Real Estates

Retail Coordinator
2018 – Present



The Arabic Institute

Operation Planner
2015 – Present



E.Londoner English Institute

Marketing, Curriculum Designer
2014 – Present



Qnet

Marketing Representative
2013 - 2015

Achievements

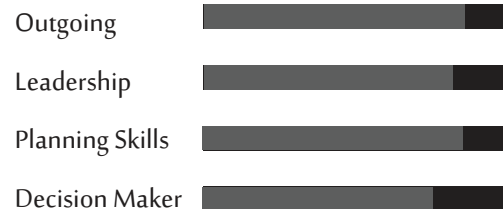
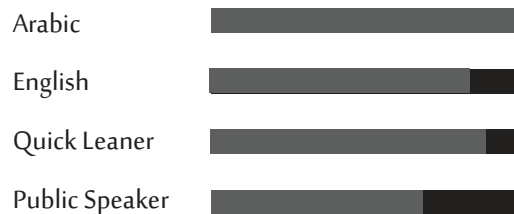


Distinguished Toastmaster
at Khozama Club in AlKhobar 2017



Participant with an idea of
a health technology at the
crisis of (covid 19) in 2020

Skills



Hobbies



Play in Parks



Long Trips



Reading



Listen to Jazz Music



Walking



Photography



Play with Sand

Education & Training



Certificate

High School Certificate in Sciences | The Second High School 2007
Studying English language course | New Horizons instates 2009



Administrative

Managing the company of the future | University of Landon Coursera 2017
Introduction to Negotiation | Coursera online Coursera 2019
Business communication skills course | Swiss E-Learning 2012



Self Development

IETS Academic Test Preparation | Edx 2016
Think again How to Reason and Argue | Duke University Coursera 2016
Leadership Training | Qnet Unstoppable Team 2013
Diploma in Social Media Marketing | Show Academy 2017

Thank you...