

ARSHAD KHAN

HSE PROFESSIONAL



PERSONAL INFORMATION

Mobile Number : +923038513668
E-mail : arshadkhan12ar@gmail.com
Passport Number : PS4144432
CNIC Number : 13202-9295443-7
Date of Birth : 25 Jan 2001
Marital Status : Unmarried
Language : English, Urdu and Pushto
Nationality : Pakistani

PROFESSIONAL SUMMARY

- An astute professional with around **4+ years'** rich & extensive experience.
- In-depth understanding of different phases of a project and Health and safety Requirements.
- Planning and implementation of HSE Events, Motivation of the work force towards Health and safety.
- Highly successful in reduction of accidents by giving training to the workforce on reporting of near miss and other H&S related events.
- Effective communicator with assertive and strong leadership and analytical qualities

WORK EXPERIENCE

Organization: **PORI Offshore Construction Malaysia**

Position: Safety Officer

Duration: Nov 2019 to Aug 2020

DUTIES AND RESPONSIBILITIES:

- Provide HSE Training for new employees.
- Conduct tool box talk and define the hazards of job and their control measures.
- Maintaining Safe System of Work by Risk Assessment preparation as per project activities.
- Identify the need for and arrange safety training for all categories of staff in liaison with line.
- Identifies hazards and determine how to best mitigate or eliminate risks during work.
- Ensure the use of Personal protective equipment.
- Preparing and maintain site HSE reports/Data (HSE performance, Audits, Near Miss Incident (Daily, weekly, Monthly etc.)

- Organize regular safety drills, training, arrange the monthly crew committee.
- Ensure personnel are aware that the environment should be kept clean and tidy.
- Monitor all safety issues.
- Ensure work site free of any wastage and maintain neat and clean.
- Perform Inspection duties and identified the Safety hazards.

Company: Ghani Glass Limited Pakistan

Position: HSE Officer

Duration: Aug 2020 to Aug 2022

DUTIES AND RESPONSIBILITIES:

- Conduct safety training related to the activity based on Safe Work Procedure / Risk Assessment.
- Responsible for all incidents reporting and investigation.
- Ensure risk assessments for all work activities are conducted and propose recommendation and also, review them when necessary.
- Maintain the tool box talk and walk through regularly.
- Responsible for the tracking and inspection of all active scaffold in accordance to safe operating procedure
- Ensure that documentation is maintained in accordance to scaffolding operating procedure.

Company: The University of Lahore

Position: Internee

Duration: 01 Month (15-08-2022 to 15-09-2022)

DUTIES AND RESPONSIBILITIES:

- Developing measures to assure personnel safety.
- Inspection of the site to ensure it is a hazard-free environment.
- Completes daily assessments of high risk activities i.e. Lifting Operations.
- Maintain HSE & Training systems to auditable standards.
- Verifying that all tools and equipment are adequate and safe for use.
- Promoting safe practices at the job site.

COMPUTER PROFICIENCY:

- Proficient in all application of windows and internet.
- Well versed in all application of Microsoft Office.
- Proficient in installation of all types of computer Software including windows installation.
- Proficient in installation of all Computer Hardware.
- Data Entries Records.

EDUCATIONAL BACKGROUND:

- **FSC Pre Engineering**
- **Matriculation Science Group**

PROFESSIONAL CERTIFICATION:

1. **NEBOSH** (International General Certificate in Occupational Health and Safety).
2. **IOSH** Managing Safely (Institution of Occupational Safety and Health).
3. **OSHA** 30hrs General Industry.

TRAINING CERTIFICATION:

1. **Safety Officer** Certificate (International Safety Solution).
2. **First Aid Training** Certificate.
3. Certificate of **HSE Impact on Environment**.
4. Certificate of Appreciation "**Issues of Good Governance in Universities**".
5. Certificate of **Implementation of Emergency Evacuation Plan**.

DECLARATION:

All the information mentioned above are correct as per my knowledge, records, evidence and reference will be provided on demand.



nebosh

NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

Arshad Khan

was awarded this qualification on

14 February 2022

Les Philpott
Chair

Dee Arp
Accountable Officer

Master log certificate No: 00645648/1271953

SQA Ref: R630 04



**The National Examination Board in
Occupational Safety and Health**

Registered in England & Wales No. 2698100
A Charitable Company Charity No. 1010444



This is a certificate awarded to

Arshad Khan

on successfully completing

Managing Safely

a course approved and validated by the

Institution of Occupational Safety and Health

in association with

Cardiff School of Certified Professionals (CSCP)

Approved Centre: 3331

Signed on behalf of IOSH

Vanessa Howard-Williams

Chief Executive

[Signature]
Course Organiser



Date: 11 June 2022

Cert No: MS3340437

Possession of this certificate does not confer exemption from accredited qualifications which lead to membership of IOSH.



OSHAcademyTM
Occupational Safety & Health Training

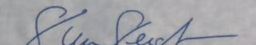


Certificate of Completion
Professional Development Program

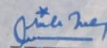
This is to certify that
ARSHAD KHAN

Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), Cardiff School of Certified Professionals. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.

**General Industry
Safety and Health**


Steven J. Geigle, MA, GBT, CSHM-E
Director, Instructor
OSHAcademy Safety and Health Training

173551-184 11-08-2021
Student # Issue Date



Asif Mehmood
Training Director
Cardiff School of Certified Professionals
Pakistan
ATP #: 184



Validate Certificate
Certificates can be validated through the
OSHAcademy website.
Validation Code: 173551-184-352-447c4
www.oshacademy-atp.com/verify



The content of this training conforms with U.S. Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.

Cardiff School of Certified Professionals, 184-352-447c4

OSHAcademy is a division of Geigle Safety Group, Inc. 15220 NW Greenbrier Parkway, Suite 230, Beaverton, OR 97006 USA +1.971.217.8721

Version: 18.1.1

**30-HOUR GENERAL INDUSTRY
SAFETY AND HEALTH**



OSHAcademyTM
Occupational Safety & Health Training



Arshad Khan
Student Name

173551-184
Student #

11/08/2021
Issue Date

GENUINE ★ AUTHENTIC ★ ORIGINAL

Ghani
Pakistan's No. 1 Glass Brand

Ghani Glass Limited

40-L, Model Town Ext. Lahore Pakistan, 54700

Tel: +92-42-111 949 949

www.ghaniglass.com

Date: 01 Aug, 2022

TO WHOM IT MAY CONCERN

This is to certified that **Arshad Khan s/o Iftikhar Ahmad khan** CNIC No. 13202-9295443-7 is work with us as a **HSE OFFICER** from 10/8/2020 to 1/8/2022 with Ghani Glass (Pvt.) Ltd-1.

We found him during these days' tenure sincere, Honest, hardworking, dedicated employee with a professional attitude having very good job knowledge.

The management wishes him good luck for his future endeavors.

This certificate is being issued at his own request.


ASIF-SAEED
Manager (HR & ADMIN)



OSHAcademy™

Occupational Safety & Health Training

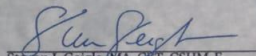


Certificate of Completion Professional Development Program

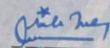
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CARDIFF

Training | Auditing | Consultancy

Certificate of Completion

In recognition of the successful completion of the requisite Training Program
by Cardiff School of Certified Professionals

Arshad Khan

Has Successfully Completed Training on

Fire Safety

Training Director

Certificate Number: 19082502

Date of Issuance: 23, August, 22

Training In charge

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by Cardiff School of Certified Professionals

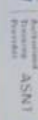
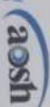
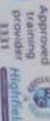
Arshad Khan

Has Successfully Completed Training on

Chemical Safety

Training Director
Certificate Number: 19162503
Date of Issuance: 24, August, 22

Training In charge
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Training | Auditing | Consultancy

Certificate of Completion

In recognition of the successful completion of the requisite Training Program
by Cardiff School of Certified Professionals

Arshad Khan

Has Successfully Completed Training on

First Aid

Training Director
Certificate Number: 19152501
Date of Issuance: 22, August, 22

Training In charge
www.cscp-global.com/certification-verification



nebish

LEARNING PARTNER

othm

MEDIC First Aid TRAINING CENTER

AFRICA 1001

iosh

Approved training provider 3331

Highfield

aosh

OSHAcademy

Authorized Training Provider

ASNT

PARTNER



Certificate of Appreciation

SADIA Foundation Cricket Team

Tour of Lahore From 24th March to 12th April 2017

Congratulations

Mr/Ms/Mrs. *Arshad Khan*

In recognition and appreciation for your active involvement in
SADIA Foundation Cricket Team

We hope you will continue to perform better. All the best.

Syeda Aasma Aamir Hussain
Syed Aasma Aamir Hussain
Director
SADIA Foundation

 **SADIA**
Foundation



PAKISTAN National Identity Card
ISLAMIC REPUBLIC OF PAKISTAN



Name
Arshad Khan

ارشاد خان



Father Name
Iftikhar Ahmad Khan

افتخار احمد خان



Gender | Country of Stay
M | Pakistan

Identity Number | Date of Birth
13202-9295443-7 | 25.01.2001

Date of Issue | Date of Expiry
08.04.2019 | 08.04.2029

98459

Holder's Signature

موجودہ پتہ: کوزپاؤ، گجپوڑی، تحصیل و ضلع بگرام

13202-9295443-7



مستقل پتہ: کوزپاؤ، گجپوڑی، تحصیل و ضلع بگرام

Hanan Y. Malik

Registrar General of Pakistan

101251154198

گمشدہ کارڈ ملنے پر قریبی لیڈ بکس میں ڈال دیں