**RESUME**

**Mr. Azeem Anwar (HSE OFFICER)**

Cell No# +966 549889480

**Personal Details:**

Father Name: Muhammad Anwar

Nationality: Pakistani

Iqama No: 2275749766

Email:. zeemigull@yahoo.com

Languages known: English, Urdu & Arabic

 **OBJECTIVE:**

To work with a dynamic organization where I can build my career through my abilities and prove myself an energetic, enthusiastic and career oriented person under any circumstances, where knowledge and hard work are higher valued, respected and appreciated.

# Educational & Technical Qualification

* Graduation
* Iosh

**Computer Skills:**

* MS office

 **Expertise skills:**

Skills include sound planning strategies for expeditious completion of task. Worked under pressure for long hours with continues responsibilities by offering strong productivity out-come, well balance and mannered to accomplish the routine transaction. Harmonious with all staff at all employment levels. Good Communications skill, quick reference answer and record keeping.

## Work Experience Summary

Having an overall experience of 05 Years with reputed companies as HSE engineer. I possess good command over multi languages with administrative knowledge of HSE matters.

# Saudi Amana Contracting Company

Client: The Red Sea Development Company

Project: Residential Village 114

Duration: Jan, 2020-Feb 2021

# AL Rushaid construction company

Client: Saudi Aramco

Project: Jezan Refinary and Terminal Project

Duration: sept,2015 to June,2017

# Daelim Company

Client: Saudi Aramco

Project: Yambu Export Refinery Project

Duration: March, 2014 to Oct, 2015

# Technicas Reunidas

Client:SABIC

Project: Saudi Elastomers Project

Duration: April,2013- February, 2014

 **General Responsibilities**

* Ensure that the company safe working procedures and safe working practices are fully understood and that such procedures and practices are being effectively implemented.
* Review safe working method statements and risk assessments produced by the construction department.
* Prepare JSA for any activity going on site and make sure that the supervisor and concerned workers understand the job related hazards and precautions.
* Establish a program of HSE inspections and assign HSE officers for appropriate task.
* Carry out daily HSE inspections of the worksite and temporary facilities.
* Ensure first aid, fire and security facilities are sufficient and locally available.
* Establish emergency procedures and evacuation plans and ensure all personnel are aware of the procedures, plans and emergency assembly points.
* Prepare and conduct site HSE induction courses for all site personnel.
* Arrange the site safety committee meetings and prepare minutes of meeting.
* Conduct training sessions and hold discussions with the field supervision on safety matters such as safety performance, legislation, permits to work etc.
* Ensure all site HSE equipments are available, in good condition and in sufficient quantities for the work force.
* Advise the field supervisor on matters related to HSE and participate in 'tool box' talks with the site workers.
* Ensure that the construction contractor’s Project tools and equipments are inspected prior to use and correctly certified.
* In addition ensure that Project, tools and equipment are subject to regular inspection and certification, where applicable, and that maintenance schedules are in place.
* Ensure that waste management is properly controlled in particular with regard to hazardous waste disposal by the construction contractors. Ensure compliance with legislation.
* Prepare a monthly HSE report including accident and incident statistics for review by the Site Manager and submission to the client.
* Inspection of scaffolds, ladders, trenches and excavations to ensure safe execution.
* Inspection of workers and equipments in the job site to ensure proper safety procedures are followed as per client’s satisfaction.
* Assist safety engineer in coordination of safety activities.
* Coordination with the client’s safety department regarding safety procedure in job site.
* Discussing the latest mistakes done by the workers and giving them awareness to avoid accidents and near misses.
* Inspection of fire fighting equipments and submission of report.
* Monthly inspection of tools and equipments to ensure that color code is done by competent person.
* Supervision and implementation of PTW System.
* Conducting emergency evacuation drill to ensure the capabilities of contractors.
* Arrange Safety appreciation programs.
* Preparation of Job Safety Analysis and Implementing Company and Client safety policies.
* Daily safety inspection to identify unsafe working conditions, unsafe practices and to rectify immediately.
* Hazard identification and control
* Preparation of daily safety report and follow up Advising on statutory requirements regarding safety.
* Providing safety advice and guidance to site management and supervisors.
* Supervision of pre commissioning activities.
* Monitor PTW system in the process areas.
* Conducting periodic gas test in the process areas as required.
* Responsible to monitor the pressure test activities.
* Ensure that LOTO is done before start of work to avoid accident.
* Investigation and report of accidents and near misse