



## PROFILE

Accomplished and energetic Account Executive with a solid history of achievement in communication business. Motivated leader with strong organizational and prioritization abilities. Areas of expertise include leadership, set record high sales figures, expand territories and develop new accounts.

I'm really interested to be one of Your staff at the position that matches my work experience. I'm self-reliant and self confident ,enthusiastic, passionate and courteous. I enjoy working with people of different nations and cultures with ability to work under pressure.

## CONTACT

PHONE:(whatsapp)9895360010

EMAIL : [kpranav739@gmail.com](mailto:kpranav739@gmail.com)

## PASSPORT DETAILS:

Passport no : U4194204

Date of expiry : 12/03/30

## PERSONAL PROFILE

DOB : 27/09/1997

Material Status : Single

## KEY SKILLS

Communication

Teamwork

Negotiation

Problem solving

## ADDRESS

Megha Nivas

Erummal Vayal

P O Kattampally

Kannur-670011

# PRANAV K

## EDUCATION

- Degree** : BBA (Kannur University)  
SN College Kannur,thottada
- Diploma** : computerized financial  
accounting (kerala rutronix)

## CERTIFICATES

- Professional Diploma in Computerized Financial Accounting certificate (PEACH TREE, QUICK BOOKS, TALLY,MS OFFICE).

## WORK EXPERIENCE

### B2B Account Manager

Mukkannan trading

3 nov 2021 to 6 sept 2022

### Duties & Responsibilities

- Preparation of sundry debtors details(due amount).
- Preparation of cash book.
- Maintained subsidiary books.
- Preparation of financial statements.
- Preparation of bill.
- Bank dealing.
- Dealing with cash.
- Handling customers.
- Reporting day to day net sales to MD.

## DECLARATION

I hereby declare that the above mentioned details furnished by me are true and correct to the best of my knowledge and belief.



