Cell: +966 530714396 Email: khan\_irfan2491@yahoo.co.in

**OBJECTIVE:**

I am a hardworking enthusiastic individual looking to further my career in Health Safety & Environment field. As an excellent organizer I can use my analytical skills to investigate and solve any problem that may arise. I have a mature, flexible attitude towards work and along with my exceptional time management skills, all deadlines and targets are adhered to. I am eager to provide highest standard of Health, Safety & Environment (HSE) that benefits both organizations and employees along with increased productivity and providing a safe working environment.

**SUMMARY OF EXPERIENCE:**

**14** years **8** Months of extensive experience in the field of Health Safety & Environment with **National Contracting Company** ( Rezayat Group) as HSE OFFICER / SUPERVISOR.

**ACADEMIC QUALIFICATION:**

* *Graduation from Ranchi University, Ranchi*
* *Intermediate of Science from Jharkhand Education Council – Jharkhand*

**PROFESSIONAL COURSES, CERTIFICATES:**

* **NEBOSH IGC** Certified from NEBOSH-UK
* **IOSH** *Managing Safely*from *Rezayat Group – Al - Khobar Saudi Arabia*
* **FIRE SAFETY principle level-2** from-U.K
* Diploma In Industrial Safety from *R.T.I Jamshedpur* –Jharkhand

**PROFESSIONAL TRANINGS & ACHIEVEMENTS**

* **First Aid & CPR** (Cardio Pulmonary Resuscitation) from Al Amal Center Rabigh
* **Work at Height** from Alstom Power System - Shoaiba
* **Firefighting Training** from Khurais ( Aramco Project)
* **Confined Space Training** from Alstom Power System - Shoaiba
* **Log out Tag Out training** ( Petro Rabigh)
* **Permit to work system** training from (Petro Rabigh).
* **Appreciation certificate** from NCC-PPD & GE at Rabigh Power Plant Extension V & VII
* **Appreciation certificate from ALSTOM Power system – Shoaiba**
* **Appreciation certificate from CEPCO III –** Ras Al Khair
* **Appreciation certificate** from Saipem Saudi Arabia – Petro Rabigh
* **10,000,000** Safe Man Hours without LTI Certificate from **Alstom** Power System in Shoaiba, Stage-III

**SUMMARY OF WORK EXPERIENCE IN PROJECTS**

**Employer’s Name: National Contracting Company Ltd (KSA)**

**Designation: Safety Officer**

**Period: 28th November 2007 till date**

|  |  |  |  |
| --- | --- | --- | --- |
| **POSITION** | **CLIENTS** | **PLANT /**  **REFINERY** | **JOB SCOPE / PROJECT** |
| HSE OFFICER | Saudi Electricity Company(SEC) | Construction of(2) 380 KV D/C OHTL Between JRP/JEC-FRA and ABHA | New OTHL JRP/JEC-FRA- ABHA(CKT 1&2), 18 Jan-2022- Present |
| HSE OFFICER | Tecnicas Reunidas/ TR | Haradh Hawiyah Field Gas Compression Project (HHFGCP)(ARAMCO) | New Construction of Plan, GIS Building 280 KV, 6 May 2020 to 15 Jan-2022 |
| HSE SUPERVISOR | Saipem / Saudi Aramco | Khurais Area Facilities expansion and Satellite GOSP Project ( ARAMCO) | New Construction of Plant  July.2017 to 5 May 2020 |
| HSE OFFICER | Saipem / Saudi Aramco | Rabigh II Refining and Petrochemical , Petro Rabigh (ARAMCO) | New Construction of Plant, Electrical & Instrument (Naphtha & Aromatic)  May 2015 to July 2017 |
| HSE OFFICER | CEPCO III | Ras Al Khair Power Project | New Construction of Plant, Electrical & Instrument  January 2014 to March 2015 |
| HSE OFFICER | NCC\PPD & GE | Tabouk Power Plant Extension # VIII, (SECO) KSA | New Construction of Plant& Gas Turbine ( **3X65 MW)**  Dec 2011 to November 2013 |
| HSE OFFICER | ALSTOM | Power Plant ( SECO)  **10,000,000** Safe Man Hours without LTI | New Construction of Plant, Electrical & Instrument(**3x397** MW Boiler)  July 2010 to September 2011 |
| HSE OFFICER | NCC\PPD & GE | Rabigh Power Plant Extension # V & VII (SECO) KSA | New Construction of Plant& Gas Turbine ( **24X65 MW)**  Dec 2007 TO July 1010 |
| HSE OFFICER | Gulf Cement | Cement Plant | Ras al Khaimah. U.A.E  May 2006 to Dec 2006 |

**RESPONSIBILITIES:**

* To follow through "Safe System of Work" the responsibility of controlling all work according to the "Permit to Work" and to coordinate the different factors and subcontractors involved in the project.
* To give advice on safe work practices, and promote good safety culture.
* To inspect workers PPE and work site housekeeping.
* Hazard assessment and analysis through method statement and procedure.
* Conducting safety inspections with client team in the different locations of site.
* Prepare weekly and monthly HSE reports.
* Conduct internal audits and ensure the compliance of HSE management system.
* Assist in External Audit carrying out by 3rd party.
* Ensure First aid and welfare facilities are maintained on site.
* Coordination with client field team to control the unsafe condition and minimize.
* Ensure The Inspection of Tools Equipment's Lifting Gears at Site before Its Issue.
* Implementing the Requirements of Emergency Evacuation Plan for Work Site.
* To conduct toolbox talk, training and instructions to the workforce and keeping notes on toolbox sheets.
* To keep record of safety matters and prepare weekly &monthly safety reports.
* Meeting with contractors, Clients for safe working of mode.

Implementation of company's HSE policy& Safety procedures.

* Encourage & educate the workers through Bulletin, Banner, Poster, Streamer etc.
* Reporting & investigation of any incident and identify the cause and give the suggestion for its prevention and keep its record.
* Arrange safety walk through and meetings with client and submit report.
* Implementation of Fire prevention & protection system.
* Identify the Hazards and rectify immediately.
* Immediately stop the any type of violation or unsafe work and advice to field supervisor.

**COMPUTER SKILLS:**

* Installation of windows and other software's.
* MS Office (MS Word, Excel, PowerPoint) and Internet Browsing.
* Preparation of the HSE procedures, method statements and forms.

**PERSONAL INFORMATION:**

Name : Mohammad Irfan Khan

Date of Birth: 22-01-1983

Passport No: K 6642680 valid up to 28/06/2024

Religion: Muslim

Nationality: Indian

**LANGUAGES KNOWN:**

**English, Hindi & Urdu**