

Lobna Alsomali

🏠 Al Jubail, Eastern Province 📞 054 055 8605 ✉ lobna1995alsomali@gmail.com

👤 Nationality: Saudi

Career Objective

studied for 4 years to get my bachelor degree in Human resources management in Alasala privet colleges, trained for Arabian pipeline and services Co.Ltd. (ANABEEB) company for 8 weeks I have learned so many things about Human recourse department.

Experience

Arabian pipeline and services Co. Ltd Human Resources Intern

- I trained for (ANABEEB) company for 8 weeks, I have learned so many things about recruitment steps and progress, also the orientation plan for permeant and temporary employees, workman compensation, different types of contracts, Visa report and visa balance and why the HR department have to do a report every month, the importance of freelance documentation, and why this process is very useful for the company, last but not least is the training and development program in the HR department.

Education

Alasala Private Colleges Dammam, Eastern Province Bachelor of Human Resources Management, graduated (2020)

- GPA: 3.77
- Awards & Honors: graduated with an excellent GPA 3.77 out of 4 with first class Honor.

Additional Skills

- Communication skills.
- Documentation
- English writing and speaking.
- Know how to use word and excel programs.

Certifications

- Bachelor of Human Resources Management

