

ZAINAB ALMUSALLAM

Eastern Region, KSA

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Finance Graduate

University of South Australia graduate with an exemplary qualification include a Bachelor of Finance. Looking to develop my expertise in mathematics, clerical knowledge, simulation and validation, economics, and accounting within a forward- thinking company which allows me to build on my leadership skills and make a difference in the future.

Core Competencies

*Team Collaboration / Reporting / Communication /
Relationship Building / Complex Problem-Solving / Risk Management / Attention to Detail*

EDUCATION

University of South Australia (UniSA)

02/2019 - 11/2021

Bachelor of Business (Finance)

- Coursework: business planning, Financial Markets and Institutions, Career Development for Professionals, Financial Risk Analysis, and Strategic Financial Analysis
- Business transactions analysis, financial statements and cashflow analysis, and financial reporting.
- Gained the knowledge and confidence to succeed in a fast-paced financial sector

WORK EXPERIENCE

Saihat Health Clinic (2)

Volunteer

10/2018 - 12/2018, Eastern Region, Saudi Arabia

- Performed files classification and rearrangement.

Salam Charcoal Kebab House

Chef

12/2019 - 01/2022, Adelaide, South Australia

- Outpaced expectations while multitasking. cooking, and restaurant sales.
- Managed to prepare statements and increased sales.
- Cooked and served to more than 50,000 yearly customers while maintaining customer relations.

PERSONAL PROJECTS

The Arab house

08/2017 - 10/2021

- Performed sales projections and digital marketing to promote products.
- Served more than 5,000 customers while maintaining recurring customers.

Art of my hand

06/2018 - 1/2022

- Business to make homemade accessories and dolls while mandating sales to projected level.

ADDITIONAL CREDENTIALS

Skills: MS Office, Quick Learner, Leadership, Reporting, Communication, Customer Relations, Resourceful.

Languages: Arabic, English

Interests: Cooking, Knitting, Marketing