



Noura Al Dossary

Support customer service
at procare Hospital

Location: Khobar, Saudi Arabia
Education : Diploma, Human Resources
Experience: 6 Years, 6 Months

CONTACT

Location: Khobar, Saudi Arabia
Name: Noura Al Dossary
Mobile Phone: +966.538144298
Country: Khobar, Saudi Arabia
Email Address: nony-003@hotmail.com

LAST ACTIVITY: 2021-06-01

REF.: CV70555658

TARGET JOB

Target Job Title: HR Coordinator, Customer Service Officer

Career Level: Management

Target Job Location: Saudi Arabia

Career Objective: .To develop myself and my skills

Employment Type: Full Time Employee

Target Monthly Salary: SAR 6,000 (~ USD 1,600)

Notice Period: Immediately

Last Monthly Salary SAR 4,500 (~ USD 1,200)

PERSONAL INFORMATION

Date of Birth 28 May 1990 (Age: 31)

Gender Female

Nationality Saudi Arabia

Residence Country Khobar, Saudi Arabia

Visa Status Citizen

Visa Status Citizen

Name in Arabic نورا الدوسري

Marital Status Single

EXPERIENCE (6 YEARS, 6 MONTHS)

January 2018 - April 2021

Support customer service

at procare Hospital

Location: Khobar, Saudi Arabia

Company Industry: Medical Hospital

Job Role: Customer Service and Call Center

March 2013 - March 2016

Patient Relations

at Saad Specialist Hospital

Location: Khobar, Saudi Arabia

Company Industry: Medical Hospital

Job Role: Management

Extra years of experience not listed above: 0 Years, 1 Months

EDUCATION

Diploma, Human Resources

at Canadian Academy

Location: Khobar, Saudi Arabia

February 2019

Grade: 2 out of 1

SKILLS

Excellent in communication and dealing with Others . **Ability to work under pressure.**

Level: (Expert)

Level: (Expert)

Flexible in work under pressure.

Level: (Expert)

Flexible in work assignments .

Level: (Expert)

Accommodate the nature of the work quickly. Proficiency to deal with the attitudes and overcome problem.

Level: (Expert)

Level: (Expert)

LANGUAGES

English

Level: (Expert) | Experience: More than 10 years

Arabic

Level: (Native) | Experience: More than 10 years

TRAINING AND CERTIFICATIONS

ICDL (Training)

Training Institute: Canadian Academy

Date Attended: March 2012 (4 hours)

Chorus English, Level 4/Level 5 (Training)

Training Institute: King Fahd University

Date Attended: February 2009 (2 hours)

ICDL / International Computer Driving Licence (Certificate)

Issued in: March 2012 Valid Until: May 2013

HOBBIES AND INTERESTS

makeup, workout, outdoor activities and I enjoy meeting new people and discover new cultures