

Shahad Alsaihati

8426 Al Hafidah Al Amawi Street, Al Kawthar Dist. Eastern Province, KSA.

SHAHADALSAIHATI@GMAIL.COM

+966 54 429 6000

Education

- Imam Abdulrahman Bin Faisal University, Dammam** 2023
Diploma BA Supply Chain Management
- King Fahad University of Petroleum and Minerals (KFUPM) Schools, Dharan** 2017
High school Diploma

Professional Experience

- Secretary** 2019-present
Royal Bride Couture Boutique, Saihat
- Led and managed profiles on social media accounts including Instagram and Snapchat that increased overall social media engagement.
 - Maintained boutique schedules with designer.
- Cost Reduction Strategies in Procurement and Strengthening Supply Chains Workshop** 2022
Asharqiah Chamber, Dammam
- Explored different strategies for cost reduction in procurement.
 - Discovered warehousing solutions for storage and organization of the products.
 - Assimilate revenue vs profit in supply chain management.
- Supply Chain Management Internship** Jan-Feb2022
Supply chain department, Dammam Medical Complex Hospital (DMC), Dammam
- Assisted with medical equipment stocking and restocking at the warehouse.
 - Tracked and organized the used medical equipment as blood bag, glucometer and syringe with the hospital system.
 - Practiced hospital and warehouse safety.
- The National Labor Gateway 'Taqat' Workshops** 2022
Dammam
- Investigated several topics including interview skills, pre-employment preparation, introduction to social insurance, and work ethics and culture.

Volunteer Experience

- Wall painters' group event** 2019
Dippingo chocolate bar cafe, Khobar
- Organized the event from scheduling meetings to discussing the paintings.
 - Participated with other artists to paint in the walls.
- Out of the box art exhibit** 2018
Desert Designs, Khobar
- Cooperated to advertise on media for the exhibit.
 - One of the artists that participated and organized the booths with the paintings.

Languages

- Arabic – Native
- English – Fluent in writing, speaking, and reading.