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| **Career Profile** | | | | | |
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| * Client focused Quality and Compliance Consultant with experience in process improvement * Capable to adapt to any industry & environment and gain required knowledge in a short time * Outstanding ability to report, analyze & resolve problems and dealing with deviations & complaints * Saudi Aramco Approved Internal Quality Auditor | | | | | |
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| **Areas of Expertise** | | | | | |
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| Quality Audits | SOP Writing | Data Analysis | Process Mapping | SWOT Analysis | Business Reporting | | | | | |
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| Process Control | Project Workflow Management | Risk Assessment | Group Workshops | Six Sigma | | | | | |
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| Addressing Customer Concerns | Supplier Audits | Supplier Evaluation Analysis | Strategic Plans Preparation | | | | | | |
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| **Professional Experience** | | | | | |
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| * **Principal Specialist, Quality Assurance** | | | | **Apr 2020 to Present** | |
| ***Kellogg Brown & Root Ltd. (KBR–AMCDE), KSA*** | | | | | |
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| * Plans and implements Quality Assurance on assigned projects taking into consideration contract and regulatory requirements * Plans, conducts, and reviews internal audit process; Perform root cause analysis with direct correlation to audit findings with a focus to improve overall environment * Provides advice and assistance on quality matters to project staff through active participation, during all phases of the project * Manages and resolves clients’ quality issues and concerns wherever required * Performs QA check-print reviews | | | | | |
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| **Key Contribution** | | | * Maintained work processes for conducting project Lessons Learned Implementation & Lessons Learned Collection | | |
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| * **Quality Assurance Engineer** | | | | **Jul 2015 to Apr 2020** | |
| ***Gulf Industrial Systems Company, KSA*** | | | |  | |
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| * Acted as a hub and leader to all quality related programs – Guiding QA activities to make certain maximum quality and effectiveness * Performed quality assessments from time to time, including reviewing and addressing deficiencies * Carried out internal quality audits to ensure compliance with project specifications and industry standards plus developed Project quality plans (PQP) and all mandatory & associated procedures * Worked together with Contracts departments in defining tenders’ quality requirements * Coordinated and conducted small group & individual training sessions based on organizational needs * Handled role of Strategy Implementation, responsible for executing a wide range of activities designed at improving business performance | | | | | |
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| **Key Contributions** | | * Effective Transformation of QMS to new standard of 2015 version | | | |
| * Identified and Implemented Key Performance Indicators (KPIs) in all business divisions | | | |
| * Implementation and Certification of ISO 9001:2015 in subsidiary division ‘Gulf Automation’ | | | |
| * Prolonged Organization’s Scope with Business Divisions ‘Service & Maintenance’ and ‘Condition-based Monitoring Services’ certified for ISO 9001 | | | |
| * Effectively manage all 'to-dos' that come with rebranding of the company | | | |
| * **Integrated Management Systems Administrator** | | | | **Oct 2011 to May 2015** | |
| ***Mattex Group*** | | | |  | |
| * ***Mattex Geosynthetics, KSA*,** Aug 2012 – May 2015 | | | |  | |
| * ***Mattex Dubai LLC, UAE*,** Oct 2011 – Jul 2012 | | | |  | |
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| * Assigned for development and execution of Integrated management systems; specific experience with audits, ISO processes and certification & data management * Responsible for Reporting all business intelligence data (key performance indicators and balance score card), corresponding action plans and creating reports for BI data analysis * Served as the focal point for scheduling and conducting internal & CE audits * Responsibilities included Coordination on all types of inspection and test activities * Assisted in implementing the above for all Mattex business units. | | | | | |
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| **Key Contributions** | | * Got Jubail Manufacturing facility certified for ISO 9001 | | | |
|  | | * Manufactured Products certified for CE “(Conformité Européene)” for European health, safety, and environmental protection legislation | | | |
|  | | * Actively Assisted in ISO 9001 Certification for Mattex affiliate: ‘GreenVision Co. Ltd., KSA’ | | | |
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| * **Quality Engineer** | | | | **Jul 2006 to May 2009** | |
| ***MK Cable Management (KSA) Ltd. (Honeywell ED&S Division)*** | | | |  | |
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| * Took the Lead on product quality improvement projects including process capability studies, controlling quality deviations, process optimization and process control * Responsibilities included managing and overseeing Customer Complaints system; led quality investigations to determine root causes and ensuring effectiveness of implemented action plans * Served as the focal point for planning & conducting professional management system audits * Responsible for making reports to monitor production performance of all available resources * Ensured operational readiness for new product launches | | | | | |
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| **Educational Qualifications** | | | | | |
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| **MBA: International Management** (University of Wales, United Kingdom) | | | | | **2010** |
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| **B.E: Electrical Engineering** (NED University, Pakistan) | | | | | **2006** |
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| **Highlights** | | | | | |
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| * **Completion Course ISO 9001:2015 Lead Auditor (IRCA Certified)** - Bureau Veritas * **Total Quality Management Professional Certificate -** Virtual University of Pakistan | | | | | |
| * **Lean Six Sigma Black Belt -** Anexas Europe | | | | | |
| * **Six Sigma Core Green Belt -** Honeywell | | | | | |
| * **Certified KPI Professional -** KPI Mega Library | | | | | |
| * **Process Auditing Techniques -** ASQ | | | | | |
| * **Project Management Certificate -** Google | | | | | |
| * **ISO 31000:2018 Risk Management System Awareness -** RICI | | | | | |
| * **ISO 45001:2018 Health & Safety Management System Awareness -** Balatas * **ISO 9001, ISO 14001, ISO 45001 - Integrated Management Systems Implementation Course -** SGS | | | | | |
| * **Strategic Leadership & Management Specialization (online, non-credit)** - University of Illinois | | | | | |
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| **Technology Skills** | | | | | |
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| * Knowledge with Microsoft office kit – MS Excel, Word, Power Point, MS Visio, Outlook Express * SAP end-user transactional experience * Bentley ProjectWise Explorer end-user application | | | | | |