



## Muhammad Ismail Abdul Aziz

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Nationality: Pakistan  
Gender: Male  
Passport No: FM1856852  
D.O.B: Jan 15<sup>th</sup>, 1984  
UAE Driving License: 161555  
Languages: English, Arabic, Urdu, Hindi

### About me

An expert health, safety and environment officer cum trainer with vast experience of training & industry seeks to join a team of focused, motivated HSE professionals committed to improving operational outcomes and company culture through a strategic application of relevant standards, employee training and education and infrastructure improvement. By pinpointing risk scenarios inherent in company processes.

### Education

Masters in English Language & literature  
2008, GPA3.56  
Bachelor of Education 2006 64%  
F.Sc Pre engineering 2002 55%  
Diploma in occupational health & safety 2017.  
NEBOSHIGC 2021,22  
(National Examination Board in Occupational Safety and Health UK)  
First Aid, CPR and AED Training Certificate 2022

### Strength and Skills

Self-motivated, Energetic, Acquiescent.  
Low distance management skills.  
Ability to manage around-  
Cross-functional teams.  
Documentation and record keeping skills.  
High respect with everyone.  
Perceptive to training.  
Written and verbal communication skills.  
Accuracy in preparing assigned task.  
Flexible working capabilities.  
Proficient in MS-Office Applications.  
Proactive in promoting  
Health and Safety in day to day life  
Love for hiking, reading & outdoor activities.

### Professional Experience

- ◆ **Safety Officer cum IELTS Trainer**  
**KHNP (KOREA HYDRO & NUCLEAR POWER Company)**  
**ENEC (Emirates Nuclear Energy Company)**  
**BNPP (Barakah Nuclear Power Plant)**  
Dec. 2017 to Dec. 2020,

#### Duties & Responsibilities:

Maintaining records of PTW's to be available for auditing  
Keep record of all employees for their mandatory & job based-  
training as per site inspection or audit requirements.  
Writing & Compiling daily Inspection, risk/Hazard assessment reports.  
Implementing the JSA, JHA, and TBT  
Identifying specific & unnoticeable hazards & Monitor all the Job activity  
Monthly Inspection program of Site equipment and Firefighting  
equipment  
Audit the registers maintained for lifting equipment, confined spaces-  
hot works and- lock-out/Tag-out etc.  
Reporting of any safety breaches or non-conformities-  
to the concerned authorities  
Implementing post COVID-19 new Normal

- ◆ **Sahara Education Institute Dubai**  
**Safety, IELTS instructor cum Admin manager**

#### Roles & Responsibilities

Training & lesson planning for students/professionals of different-  
levels for multiple courses  
i.e. IOSH, NEBOSH, IELTS, TOEFL, CELPIP, ICAO, PTE, OET &  
Training & guiding the HSE apprentice in making risk assessment-  
reports by following HSE Conventions & Recommendations  
Strong interpersonal skills in working with apprentices to make them-  
skilled professionals.  
Astute in interview training & consultations in personality building.

- ◆ **Compu Learn L.L.C. (U.A.E.):**  
**August 2014 to March 2017**  
**IELTS, TOEFL Instructor cum Admin Manager**

#### Roles & Responsibilities

Training IELTS, TOEFL, PTE, Business & Spoken English courses  
Heading unit of 5 outdoor sales & sharing promotional information  
Conduct customer feedback surveys for lost proposal and provide  
reports to management

- ◆ **Worked as an Administrator**  
**Cadet College Chakwal (Pakistan)**  
**Jan. 2009 to Dec. 2013**

#### Roles & Responsibilities

Liaising with other professionals such as educational psychologists.  
Organizing school trips and sports events.  
Administering examinations, Planning lessons, Hiring staff.