

# ELSADIG ZAKRIA ADAM MOHAMED



## CONTACT

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Saudi Arabia

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## PERSONAL DETAILS

Nationality : Sudanese

## SKILLS

Writing and verbal communication Skills

Defensive Driving Course License (DDC)

Basic Life Support & First Aid

Hazard Identify, analysis and control

Risk Assessment

Incident investigation & reporting and recording

## OBJECTIVE

Safety-oriented professional systematic about assessing and improving worker conditions through short- and long-term monitoring strategies. Highly analytical, observant and skilled at identifying and resolving diverse concerns. Excellent inspection and documentation skills.

## EXPERIENCE

### GTS Transportation Company-Sudan

Jul 7.2019 - Jul 1.2021

HSE Supervisor

1. Partnering with Operations Leadership to assess the effectiveness of safety, environmental, and security policy/protocol efforts and assists with implementing strategies for continuous improvement.
2. Monitor compliance with the Hours of Service regulations through audits.
3. Monitor Driver/Vehicle Examination Reports (Inspection Reports).
4. Monitor employees' compliance with corporate safety policies and procedures.
5. Conduct roadside inspections of company equipment passing through before rig move
6. Post-accident and post-injury investigations to ensure proper completion of required documentation and reporting
8. Review all investigation reports on accidents and injuries.
9. Conduct training, tool box talk, pre job meetings and new initiatives.

Integrate Management System ISO 9001:2015, ISO 14001:2015, ISO 45001:2018

Attention to details and effective multitask ability

Comfortable working independently with minimal supervision

### **HTC Yemen International Co., Limited-Sudan brunch**

Feb 8.2019 - Jul 7.2019

Safety Officer

1. Issue and receive permit to work s
2. Fire marshal responsibilities.
3. Toolbox meetings.
4. Incident Investigation and Reporting, Review of Incidents to measure performance.
5. Weekly & monthly report writing on all health and safety issues.
6. Liaise with main contractors & client

### **GTS Transportation Company-Sudan**

Aug 10.2017 - Feb 7.2019

HSE Officer

- 1- Monitoring and assessing hazardous and unsafe situations.
- 2- Correct unsafe acts or conditions through the regular line of authority.
- 3- Report the accidents that have occurred within incident areas.
- 4- Inspects the site to ensure it is a hazard-free environment.
- 5- Conducts toolbox meetings.
- 6- Enforces safety guidelines.

## **Gulf (10) Contracting Center- Saudi Arabia**

Jan 26:2010 - Sep 9:2015

Data Entry Technical

1. Preparing, compiles, and sorts documents for data entry.
2. Transferring information from paper formats into computer files using keyboards, data recorders, or optical scanners.
3. Performing high-volume data entry using word processing, spreadsheet, database, and other computer software.
4. Verifying integrity of data by comparing it to source documents.
5. Reviewing data for errors, missing pages, or missing information and resolves any discrepancies.
6. Maintaining a filing system and protects confidential customer information.
7. Performing regular backups to ensure data preservation.  
Responds to requests to retrieve data from the database or electronic filing system.
8. Using basic office equipment (photocopy machine, facsimile machine, etc.)
9. Maintaining a satisfactory level of quality and productivity per department standards.
10. Completing additional assigned tasks as required

## **Gulf Waves Recruiting Office- Sudan**

Jul 3:2007 - Jan 1:2010

Officer

1. Collecting doctor's curriculum vitae analysis, organize and record them
2. Receive Saudi Military Hospitals candidate emails and respond by sending doctors resumes
3. Complete the recurring process for the selected candidate

## **El Tinay Food Industry**

Apr 9:2006 - Feb 2:2007

Sales Representative

1. Establishing new accounts by planning and organizing daily work schedule to call on existing or potential sales outlets and other trade factors.
3. Focusing sales efforts by studying existing and potential volume of dealers.
4. Keeping management's informed by submitting activity and results reports, such as daily call reports, weekly work plans, and monthly.
5. Monitoring competition by gathering current marketplace information on pricing, products, new products, delivery schedules, and merchandising techniques.
6. Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks, and participating in professional societies

## **EDUCATION**

**The National Examination Board Occupational Health and Safety**

2020

NEBOSH Process Safety Management

**The National Examination Board Occupational Health and Safety**

2019

NEBOSH International General Certificate

**The National Examination Board Occupational Health and Safety**

2019

NEBOSH Controlling Work Place Hazards

**The National Examination Board Occupational Health and Safety**

2019

NEBOSH Management of International Health and Safety

**The National Examination Board Occupational Health and Safety**

2018

NEBOSH Health and Safety Practical Application

**Institute of Occupational Safe and healthy**

2015

IOSH Managing Safely

**ICON Institute of Safey Training - India**

2015

Training Programmes in Practical ( Fire Fighting and Mock Drill / Squad Drill / Rescue Drill / Confined Space )

**ICON Institute of Safey Training - India**

2015

P.G Diploma in Health and Safety Environment Engineering

**Alneelain University Faculty of Statistics, Population  
Studies & Information Technology**

2006

Intermediate Diploma in Statistics an population  
Studies

Good

**REFERENCE**

**Sabir Ahmed Hamid - "2B OPCO Ltd."**

HSE Superintendent

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