

Ahmed Al Magdad

Personal

Name **Ahmed Al Magdad**
Address **Dammam**
Phone number **0501445282**
Email **ahmed_almagdad1@outlook.com**

Resume objective

I am highly organized and I am able to handle multiple tasks on a daily basis. I have a strong problem solving abilities and great communication skills.

Education and Qualifications

Diploma in Business Administration

High Managerial Aptitude Institute For Training

12/2020 - 12/2022

GPA 4.94 out 5.00

Work Experience

Trainee at Abdullah H. Al-Mutawa Sons Co.

Human Resources Division as Administrative Assistant

10/2022 - 12/2022

Skills & Languages

Research

Skillful

Communication

Skillful

Computer

Experienced in Microsoft Office 365

English

Fluent

Arabic

Native