

# Mahmood Abdul Moneem Al-Sadiq

#### Contact



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SAUDI ARABIA - TAROUT

# Personal INFORMATIONS

 Name: Mahmood Abdul Moneem Al-Sadiq

Nationality : Saudi

D.O.B: 05/01/1984

## Education

- **Degree in the** English Literature, from K.S.U
- Date of Grad. 2013.

### Languages

Arabic

English

#### **Work Experiences**

- Working as a Coordinator at ARAMCO for about Three years on SAAP, ARAMCO's archive, information inputting for Sailors and Ships, and arranging their records and Files, from 2014 till 2016.
- Working for one Year As A Cashier at Mazaya Company and also helping with customer Services, from 2016 till 2017.
- Working in customer services at Panda retailing company from 2018 to 2020.

#### Skills

- High proficiency in using computer; Microsoft office and photoshop.
- Bilingual in Arabic and English.
- Good typing speed in both languages Arabic and English.
- Translating from English through Arabic.
- Good skills at Customer services and communicating.