

USMAN IBRAHIM

Familiarity with common operating systems and network monitoring programs. Knowledge of data user interface and query software, object- or component- oriented software. Excellent data entry skill for accurately maintaining processing logs. As well as I have the knowledge of safety in construction.



Usmanibrahim490@gmail.com

34502-1720106-1

DOB 30-09-1995

CITY AL RIYADH OADSIYA AL JABAR ROAD SAUDI ARABIA

00923064347143

0598162176

WORK EXPERIENCE

Computer operator in KARTAR PUR

Excellent knowledge of PC server OS such as DOS, and others.

Amazing ability to perform troubleshooting with knowledge of internal PC components

Ability to analyze, adjust and perform minor repairs on computers.

Maintain the backup operation for Windows servers
Ensured printers are assigned to correct output queues and messages are going to correct PC and Workstation

School teaching

Tutoring adults and schoolchildren preparing for GCSE and A-level languages alongside managing a small team has helped me to develop good leadership and management skills.

I have two years experience in teaching.

I was responsible for individual requirements of each student, this includes planning lessons, keeping records, assessing and analysing work.

SKILLS

MS Office

Web Searching

Account Maintenance

Account

Data Processing

Documentation

Excellent Communicator

Teamwork

Problem Solving

Time Management

Organization

Negotiation

Computer Hardware software Knowledge

CERTIFICATION

B.ED

(2020)

NEBOSH

(2022)

EDUCATION

M.A Urdu 2022

Allama Iqbal Open University

Master in Information Technology 2017

Superior University_Lahore

Bachelor in Commerce 2015

Punjab University Lahore

Intermediate in Commerce 2013

BISE Gujranwala

Matriculation 2011

BISE Gujranwala

INTERESTS

Using Internet

Study

Traveling

Google Searching

Outdoor Activities

Volley Ball

Foot Ball

Language

90%

Urdu

95%

Punjabi

75%

English