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OBJECTIVE

Strong analytical thinker, constructive problem solver, and an excellent communicator. Hopeful for the position of an Administrator to apply my experience to manage and create effective workflow between systems and groups.



MAHDI ALSALBOKH

EXPERIENCE

January 2019 - present

Field Maintenance Engineer • Team Leader • NABORS

Team Leader on Rebuilding Top Drive System. Responsibilities; Responsible for a whole project, Finish the project on time, Monitor and control, Giving Tasks and supervision to the crew, Troubleshooting, Commissioning, Keeping track of inventory and ordering supplies Pos. As well as Field services such as; rig up, inspection, and rig survey.

July 2018 - January 2019

Field Service Engineer • Administrator • NABORS

Answering phones calls, E-mails and responding to client requests and inquiries in CDS division. Managing and updating company databases such as certificates, graphs, inspection reports, etc. Keeping track of inventory and ordering supplies POs.

EDUCATION

12/2017 West Virginia University, Morgantown, WV, USA

• Bachelor of Science In Mechanical Engineering.

SKILLS

- Quick Learner ◆Leadership ◆Microsoft Office ◆Auto CAD ◆ANSYS
- •SolidWorks •MatLab •Solving Technical Problems •Forecasting
- Presentation and Communication skills

LANGUAGES

- Arabic Native
- English Advance

PROJECTS

University Senior Year Project:

ENERGY AUDIT OF THE MONONGALIA COUNTY PUBLIC HEALTH CENTER Aug 2017 Dec 2017

MEMBERSHIPS & COURSES

- Membership of the Saudis Engineers Authority SCE Professional Accreditation 420206
- Project management professional Course. "PMP"
- Oracle PRIMAVERA P6 program 35h of training
- Basic life support certificate "First aid"
- Safety certificate enables me to deal with-H2S Rig Pass situations.