HAMID MALIK

Finance Manager | Business Partner | British National

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PROFESSIONAL PROFILE

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I am a results-focused and analytical Senior Finance and Accounting professional, with industry experience across multiple sectors. Highly detail oriented, I have key strengths reporting and analysis, continuous improvement, process standardisation and account management, leading cross-functional teams to increase efficiency, client satisfaction and reducing risk. I am a confident communicator, efficient at working within fast changing environments and identifying valuable commercial opportunities, whilst managing high level and varied workloads. During my career, I have developed a wide range of accountancy and management experience, gaining valuable insight into a variety of different business perspectives, and I am now keen to find a role, where I can utilise my varied skill set to add value and achieve success for the organisation.

KEY COMPETENCIES

* *Management Accounts*
* *Taxation and auditing*
* *Project coordination and administration*
* *Financial Analysis*
* *Advanced MS Office (Excel and Word)*
* *Forecasting and budgeting*
* *Accounts receivable*

CAREER HISTORY

* *Sage ERP accounts 50 and Financial Controller*
* *Sage ERP Financial Controller*
* *Sage Payroll*
* *SAP, Microsoft Navision, Smart Stream*
* *VAT expert - dealing with group VAT returns*
* *Training and development*
* *Lecturer for ACCA and AAT students*

**DYNAMIC OIL TOOLS MANAUFACTURING CO, (OIL AND GAS PROJECT),** *Finance Manager* **December 2019 – Present Day**

* Overseeing end-to-end finance operations, financial planning and analysis, balance sheet reconciliations
* Driving continuous improvement by identifying inefficiencies and implementing new procedures and controls
* Leading the analysis of monthly and quarterly numbers and presenting findings to the board
* Continually identifying risks to delivery, propose solutions where necessary and effectively manage stakeholder expectations throughout
* Dealing with working capital management and production of cash flow forecasts.
* Leading the team responsible for payroll, VAT and GOSI processes
* Analysing costs, pricing, variable contributions, sales results and the company’s actual performance in line with the company’s wider strategic objectives
* Identifying new metrics to drive business performance relative to strategic priorities while minimizing risk
* Driving value within the business through margin enhancement, lowering costs and driving operational efficiencies
* Ensuring compliance with government and company financial requirements by studying existing and new legislation

**SAUDI INDUSTRIAL DEVELOPMENT FUND, RIYADH**, *Financial Consultant* **May 2009 – August 2019**

* Gathering information regarding investments, asset allocation, savings, and evaluating risk tolerance
* Reviewing the Financial Statements and expanding the risk areas
* Budget comparison with actual results
* Preparing cashflow based on approved budget
* Preparing the costing report and compared them with approved appraised cost
* Providing accurate financial management information by preparing financial status analyses and costing reports
* Conducted various in-house training courses for the new members of Saudi staff

**FALCK RENEWABLES WIND LIMITED, LONDON,** *Group Financial Manager* **May 2004 – May 2009**

* Overseeing Financial and Accounting system controls and responsible for 12 project Companies and the London HQ
* Driving success by ensuring the timely provision of Group financial and statistical reports for management
* Preparing Monthly Management Accounts, financial planning and annual statutory accounts for auditors
* Working with subsidiary project managers and to prepare budgets, forecasts and other financial plans
* Ensuring individual budgets are managed for the most effective and efficient use of financial resources
* Collaborating and coordinating the activities of outside suppliers of financial services hired or contracted by the Group, including accountants, auditors, financial consultants etc.
* Consolidating Group VAT return for 12 companies and dealing with VAT queries
* Preparing treasury and cash flow management reports and balances

**WANIS LIMITED, LONDON***, Finance Manager* **January 2001 – April 2004**

* Supervising the whole accounting department, AR, AP and GL accountants.
* Preparing monthly management accounts and quarterly management reporting pack, reviewing quarterly VAT Return
* Supervising and reviewing monthly and weekly payroll using Sage Payroll, monitoring and interpreting cash flows and predicting future trends
* Providing and interpreting financial information, analysing change and formulating strategic and long-term business plans
* Researching and reporting on factors influencing business performance, analysing competitors and market trends
* Developing financial management mechanisms to minimise risk, conducting reviews and evaluations for cost-reductions
* Maintaining external relationships with appropriate contacts, e.g. auditors, solicitors, bankers and statutory organisations

**RSM AUDITORS - AVAIS HYDER LIAQUAT NAUMAN, PAKISTAN**, *Audit Senior*

(Completed four years audit training period)

* Creating the audit plan, extent and duration of work for major audit assignments including Financing Corporation, Pharmaceutical, Cement, Real estate, Paper, Share transfer, Advertisement, Construction and Housing Association
* Leading audits, implementing agreed plan, through to completion, co-ordinating on-site resources, allocating people to tasks and timescales for completion
* Ensuring audit quality, adhering with company practice, use of pro-forma documents and auditing standards
* Maintaining confidentiality as a Data Processor in accordance with GDPR and ensuring compliance by Audit Juniors
* Identifying potential problems/areas of risk and proactively propose solutions, addressing them as appropriate
* Training, supervising and reviewing Audit Juniors
* Taking responsibility for on-site audit findings, reporting, identifying and documenting any areas of concern/risks identified by audit team, emphasising relevant messages, and submitting it for review before deadline date
* Collating Annual Financial Statements for review

EDUCATION

**INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN,** *Chartered Accountant*

**HAILEY COLLEGE OF COMMERCE,** *Bachelor of Commerce in Accounting, Finance and Auditing*