

Masood K Bakhsh

"To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills. Secure a responsible career opportunity to fully utilize my professional skills, while making a significant contribution to the success of the company



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📍 Transferrable Iqama
KSA

WORK EXPERIENCE

Senior Tax Consultant –(EY Rapid KSA)-Jeddah

Dec 2021 – Nov 2022

Role & Responsibilities

- Prepared Income Tax & Zakat returns and Withholding Tax returns (annually & monthly) for Jeddah clients (Manufacturing & Service industries) in accordance with the Tax/Zakat laws and regulations of KSA.
- Prepared Client engagement letters of different services.
- Prepared Tax certification as per ZATCA regulations.
- Worked on Transfer price compliances-(Discloser form & TP certification) as per ZATCA regulations.
- Submitted the Tax/zakat Returns on ZATCA-portal.
- Worked with Team in responding to the Queries/assessments raised by the ZATCA .
- Checked Correspondences sent by ZATCA on portal.
- Verified and reviewed the accuracy and integrity of forms and clients details.
- Analyzed financial data provided by clients and prepared the relevant reports in line with ZATCA requirements.

Manager Accounts and Finance Wellness Home Builders & Developers

Feb 2021 – Dec 2021

Role & Responsibilities

- Calculated and oversee all the finances of a project.
- Maintained the Company Ledgers.
- Reporting on the Financial status of the project and managed cash flow.
- Prepared final accounts (B.S,P/L, and Cash Flow).
- Prepared and Planned construction project budgets.
- Performed Cost analysis .
- Reviewed purchase orders ,Invoices and supplier/vendors contracts and bills.
- Tax workings-WHTR and Income tax Filling.

Senior Tax Consultant EY (Ernst & Young Global Limited)

Jan 2020 – July 2020

Role & Responsibilities

- Preparation of tax and zakat declaration as per GAZT regulations for EY Al-Khobar clients.
- Tax certification as per GAZT regulations
- Transfer price certification as per GAZT regulations
- Hand on experience using KSA tool = Balloura for filing annual tax returns
- Assisted the Team in drafting appeals against assessments raised by the GAZT's preliminary appeal committee.

TECHNICAL SKILLS

Taxation

- Knowledge of Tax Accounting process , and Compliances.
- Knowledge of IFRS, accounting Standards
- Knowledge of Income Tax regulations , WHT and VAT

Audit

- Internal Audit Expertise, SOPs, Policies.

Other Areas

Conversant with SAP and Microsoft office

SKILLS

Communication Skills

Presentation Skills

Decision Maker

Critical Thinker

Problem Solver

Leadership Skills

Multi tasker

WORK EXPERIENCE

Assistant Manager -Internal Audit Bahria Town (Private) Limited-Real Estate

March 2018 – Jan 2020

Role & Responsibilities

- Planning and scoping audit assignments effectively, allocating audit resources, defining deadlines and ensuring a comprehensive and appropriate terms of reference is set for each review.
- Involved in financial reporting, risk management, compliance & integration.
- Compiled reports of audit results to senior managers. Assists in the training and coaching of junior members of staff.
- Promote controls and sound risk management. Draft audit reports for review by the lead manager audit.
- Identified gaps in controls and made practical recommendations.
- Involved in the supply chain audit.
- Verified wages and salaries of over 5000 employees.
- Verified sub-contractors bills.
- Review of settlement documents of contractors of buildings, infrastructure development, electrical work and other town developments of overall project
- Conducted market surveys and keep a check on procurement prices
- Conducted periodic stock takes of inventory and report discrepancies
- Prepared the details of Tax withhold from Vendors and advance tax

Audit Associate Faruq Ali & Co. Chartered Accountants

July 2013 – July 2017

- Participated in client engagement meetings to determine timelines and goals of audits.
- Assessed the underlying audit risk in the light of the assessment of the client's overall control environment.
- Helped design, implement, and maintain internal audit procedures and risk assessment processes
- Verified companies financial information.
- Prepared audit findings, written audit reports, and developed recommendations.
- Ensured compliance with all applicable plans, policies, and standards.
- Resolved client audit queries efficiently.
- Improved internal controls through system evaluations and recommended the updates.
- Audited payroll and personnel records.
- Drafted financial statements with detailed footnotes.
- Provided Trainings and mentoring Audit Interns.
- Supported the accounting and auditing teams in their daily functions .

EDUCATION

SOCPA- Member

KSA, 2022

FIPA

Institute of Public Accountants

Melbourne, Australia , 2022

FFA

Institute of Financial Accountants

United Kingdom ,2022

CA (Part Qualified)

Institute of Chartered Accountants of Pakistan

Masters of Commerce (M.com)

University of Sindh, Pak

2012

Bachelor of Commerce (B.com)

University of Sindh , Pak

2009

DIPLOMA / CERTIFICAT ES

Handling Information Safely
- HIS (2021)

Incident Reporting EMEIA
(2021)

Office Management &
Workplace Etiquette (2019)

Conflict of Interest (2021)

INTERESTS

Healthcare & Fitness

Teaching

Watching Movies

Football/Cricket

LANGUAGES

English

Professional Working Proficiency

Urdu

Native or Bilingual Proficiency