

Hiba Hassan

Degrees & Certifications: Degrees:

Master's degree, Business Administration (Degree)
B.Sc. Computer Science (Degree)

Certifications:

ICDL - Project Planning
ICDL Core Accredited Tester
ICDL Advanced (4 Modules) – ICDL Expert
ICDL Core (7 Modules)
ICDL – IT Security
ICDL - Computer Essentials
ICDL - Online Essentials
ICDL - Web Editing
ICDL - Online Collaboration

For more info visit the URL: <https://www.icdladmin.com>

(Enter Candidate Skills Card: UN07089524)

Hiba Mohammed Almutada Said Ahmed Hassan



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Riyadh, Al Majm'aa – Saudi Arabia

PERSONAL INFORMATION

Gender	Female	Nationality	Sudanese
Address	Al Majma'ah, Riyadh	Place of Birth	United Arab Emirates
Marital Status	Single	Driving License	Yes

EXPERIENCE

Consultant and Lead Instructor for Advanced Training on IT literacy for Job Centre

At The Deutsche Gesellschaft für Internationale Zusammenarbeit GmbH - GIZ
Kassala and Gedarif, Sudan

Website supervisor

At Khartoum College of applied studies
Khartoum, Sudan

Head of ICT Administration

At Khartoum College of applied studies
Khartoum, Sudan

ICDL Quality Assurance Officer

At Nile Soft Technology (ICDL Sudan)
Khartoum, Sudan

Electronic Academic Systems Supervisor

At Khartoum College of Applied Studies
Khartoum, Sudan

ICDL Instructor

At Different sites (ICDL Centers, Colleges, Universities)
Khartoum, Sudan

Manager of Software & Database unit

At Khartoum College of applied studies
Khartoum, Sudan

E-Exam Project Supervisor

At Khartoum College of Applied Studies
Khartoum, Sudan

Training and Program Manager

At Techno Base Training and Consulting Center
Khartoum, Sudan

Administrative Assistant of the head of an ICT administration

At Khartoum College of applied studies
Khartoum, Sudan

ICDL Center Manager, Training Manager, Administrative supervisor

At Albiruni Training Center
Khartoum, Sudan

ICDL Sudan Program Coordinator

At Nile soft Technology (ICDL Sudan)
Khartoum, Sudan

**Central trainer and Lead instructor - Vocational training
Government Sector**

At Ministry of Development and Human Resources
Red Sea (Port Sudan), Sudan

Computer Programmer

At Sudan University of Science and Technology - Computer
Center
Khartoum, Sudan

ICDL unit secretary & ICDL Instructor

At Sudan University of Science and Technology - Computer
Center
Khartoum, Sudan

EDUCATION

Master's degree, Business Administration

At Sudan Academy of Sciences - Khartoum, Sudan

Bachelor's degree, Computer Science

At Sudan University of Science and Technology - Khartoum Sudan

INTERNATIONAL CERTIFICATES

ICDL Project Planning Using MS Project 2013

ICDL Online Collaboration

ICDL Advanced

ICDL core

ICDL Web Editing

ICDL Module 12: IT Security

Accredited Tester Certificate

LANGUAGES

Arabic: Level: (Native)

English: Level: (Fluent)

TRAINING

Course of English Language for International Organizations Purposes (Training)

Arab Open University

Network+ (Training)

Network Plus Training Center

Web Application using PHP & MySQL (Training)

Sudan University of Science and Technology - Computer Center

**Project Management Professional According to PMI
standard for Project Management (Training)**

Milestone Training Center

**Professional Course: System Development and Documentation
(PCSD) (Training)**

Sudan University of Science and Technology - Computer Center

ITIL v3 Preparation course (Workshop - Training)

Khartoum Collage of Applied Studies