




CURRICULUM-VITAE

NAME - ADIB HAFIZ MOMIN
JOB APPLIED - **AUTOCAD DRAFTSMAN CUM DOCUMENTS CONTROL**
JOB ROLL - (CIVIL, ARCHITECTURAL, STRUCTURE AND MEP)
CERTIFICATE - Eligible for Saudi Engineering Council
SOFTWARE - AutoCAD, 3ds Max, V-ray, Photoshop, DMS & MS office
WORKING EXP. - 2007 to 2019 - 15th years (Qatar, Bahrain and Saudi Arabia)
PROJECTS - Residential, Commercial, Institutional, Industrial buildings, Highway and Heavy

Contact no - +91 8392278226   

Email - adib31@rediffmail.com

OBJECTIVE:

Strong personal motivation with successful back ground in AUTOCAD works ability to grasp the thing quickly and to co-ordinate effectively with colleagues to attain good team result, seeking a challenging and responsible chance as an AutoCAD, 3DS Max technician.

Desired Profile:

- ✓ Preparing Prequalification documents, Material Submittals/ Approvals, Method Statements and other related technical documentations
- ✓ Preparation of shop drawings for awarded projects.
- ✓ Archive and control revisions of design drawings, shop drawings, and as-built.
- ✓ Modify plans to suit the needs of project engineers and designers.
- ✓ Creating, editing and design architectural, electrical, structural and control drawings to meet specifications.
- ✓ Prepare Design for Access control systems, cctv surveillance systems. Intrusion Alarm systems, Fire Alarm System.
- ✓ Preparing 3D models as per client requirement and giving real life 3D idea to client.
- ✓ Prepare design and shop drawings for Interior fit-out work & carpentry.
- ✓ Preparing detailed fabrication drawings.
- ✓ Prepare design concepts and digital presentations with finish selections, furnishings, and fixtures
- ✓ Prepare 3D visual images for interior architectural design presentations on a variety of project types including residential and commercial interiors
- ✓ Visiting construction sites to perform measurements and calculate dimensions as needed.
- ✓ Prepare to documentation and drawings for Authority approval and follow up
- ✓ Preparing and Draw in minute details of structures.
- ✓ Preparing layouts for windows, doors, facade, glazing, aluminium systems.
- ✓ Preparing Bill of Material.
- ✓ Prepare reinforcement detail for Rcc structure and bar bending schedule and quantity.

Professional Working Experience:

2017–2019 – ABV ROCK GROUP RIYDH (KSA)

Position: **Senior CAD Draftsman (Architecture)**

EAST AND SOUTH BORDER SECURITY PROJECTS

- Analyzing building specifications, codes, and sites.
- Creating technical drawings from architects sketches and specification,

- Entering CAD data into building information modelling (BIM) systems to create 3-D models and renderings.
- Preparing drawings, chart, and records with CAD equipment and conventional drafting techniques.
- Visiting construction site to perform measurements and calculate dimensions as needed.
- Collaborating with architects and construction engineers to ensure adherence to building specifications and industry regulations.
- Keeping abreast of the latest developments and technologies design.

2015 – 2017- AL GHANIM INTERNATIONAL (KSA)

Position: **Senior CAD Technician (Architecture and Structural)**

RESIDENTIAL AND COMMERCIAL BUILDING PROJECTS

SHOPPING MALL, HOTELS, 12TH FLOORS BUILDING, FUEL STATION, HARBAR BUILDING AND COSTUMS BUILDING

- Preparation of design drawings for RCC structure.
- Reinforcement and bar bending shop drawings for footings, column, beams, slab and swimming pool and underground water tank.
- Preparing working drawings for plans, elevation, sections,
- Bath and kitchen details flooring, ceiling and sanitary fittings and fixing drawings.
- Floor finishing layout plan and ceiling details drawings.
- Prepared shop drawings for kitchen interior designing details drawings.
- Coordination drawings for MEP services with architecture and structure drawings.
- Prepared AS BUILT projects as per end of projects for maintenance purpose.

2013 – 2015 EPOWER CONTRACTING, JEADDAH (KSA)

Position: **Draftsman Civil.**

SAUDI BIN LADEN PROJECTS HARAM SHARIF

- Prepare shop drawings for laying sewers lines, drainage and installation of others important fixture.
- Prepared shop drawings for installation of fire fighting system.
- Prepare shop drawings for HVAC.
- Prepare shop drawings for chilled and hot water.
- Prepare coordination drawings.

2008– 2012- NASS CONTRACTING BAHRAIN

Position: **CAD OPERATOR.**

DISTRICT COOLING PLANT, NASS COMMERCIAL CENTER, ASRY QUAY WALL, HIDD PARK, SAKHAIR PALACE

- Design shop drawings for architecture and structure IFC drawings.
- Shop drawings for plan, elevation, section details drawings for architecture and structure.
- Preparing working drawing that includes elevation and section bath and kitchen details flooring, staircase, doors and windows schedule.
- Prepared landscape drawings pavements design and road levels and parking drawings.
- Prepared furniture design drawings for kitchen and bed room
- Prepared as built drawings.

2007– 2008- AL MUFTAH CONTRACTING QATAR

Position: **DRAFTSMAN.**

TOURIST APARTMENT, AL TADAMON SHOWROOM, ALSAD 22 FLOOR HOTELS,
WAQOOD PETROL STATION

- Prepare shop drawings for bath and kitchen flooring and ceiling details.
- Prepare furniture details shop drawings for bed rooms, kitchen and hall,
- Prepare shop drawings for swimming pool and Jacuzzi flooring, lighting.
- Prepare shop drawings for door and windows fixing arrangement drawings
- Prepare aluminium cladding drawings for setting area

QUALIFICATION:-

S.S.C	-	Mahapoi Urdu High School
I.T.I Civil Draftsman	-	Takiya Amanisha Technical Institute
Computer	-	MS office

PERSONAL DETAIL

Date of birth	-	17/10/1981
Sex	-	Male
Marital Status	-	Married
Nationality	-	Indian
Passport No	-	N3778235
Driving licence	-	Saudi Arabia valid 2023

LANGUAGES KNOWN:-

English, Arabic, Hindi and Urdu

ADIB HAFIZ MOMIN