

Mohammed Suleman

Cell: +966-580659273

Al-Khobar, KSA

Profile:

To deliver best performance and hard work to achieve maximum results for the success of the establishment and to prove my ability to perform well in challenging environment and to become an honest and reliable member of the firm.

Personal Skills:

- 1- Administration skills
- 2- English, Arabic
- 3- Be thorough and pay attention to detail
- 4- Able to work well with others
- 5- Team Player
- 6- Good Communication Skills
- 7- Able to accept criticism and work well under pressure
- 8- Flexible and open to change

Education:

2018: **Completed BSC (Hons) in Computer Science** (Binary University) KSA

2016: **Diploma in Computer Science** (Binary University) KSA

2014: **Intermediate** (Pakistani International School) KSA

2012: **High School** (Pakistani International School) KSA

2010: **Amadeus Certified** KSA

2010: **Cyber Certified** (Worldspan) KSA

Work Experience:

2021-2022: Operation & Maintenance Coordinator
(STOM) Saudi Tabreed Operation & Maintenance Co.

2020-2020: Sale Document Engineer
Interlink

2017-2019: Project Coordinator
Essa Mohammed Albun Saeed Contracting Est.

2016-2016: I have been worked in Saudi Aramco Projects as a NTP team leader with this company
Hesham Hussain Altwarqi Information Technology EST.

2014-2015: Documents Controller
QCCS Quality Services Co.

Valuable Details:

Transferable Iqama

Driving license

Married

Present Address:

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References and Transcripts available upon request