



HASEEB M. ARIF

OBJECTIVE

A challenging position in an organization where experience and proven education can be fully utilized and where there is an opportunity for career progression too.

CONTACT

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Flat # 406, 4th Floor, Fazal Mansion, Taboot Lane, KHaradar, Karachi.

SKILLS

MICROSOFT OFFICE

Microsoft Word, MS Excel,

MS Power Point, MS Outlook

INTERNET

Google Search, Setup Email Account, Emailing, Downloading.

GRAPHIC DESIGNING & SOFTWARE

Adobe Photoshop, Adobe illustrator, Eligible to Work with any type of Software

PERSONAL QUALITIES

Quick Learner, Hard Working, Responsible, Sincerity towards the Work, Can Face the Challenges.

EDUCATION

MATRIC

- Science: H.M Primary & Secondary School.

INTERMEDIATE

- Commerce: Fatimiyah College.

GRADUATION

- BSc: Accounting & Finance - In process.

COMPUTER INFORMATION TECHNOLOGY

- Microsoft Office.
- Web Designing.
- Graphic Designing & Software

EXPERIENCE

GLOBAL STANDARDS CONSULTANTS (PVT) LTD in Executive Business Developer also having Assistant Accountant and Operations Executive Experience (Continue)

QUICKDEAL SOFTWARE HOUSE as an Assistant Accountant Experience (2 Year Experience)

REFERENCE

Reference Will Be Furnished On Request.