

CURRICULUM-VITAE

Personal Information:



Name: Ekram M. Albiswani
Nationality: Syria
Address : Dammam
Date Of Birth : 03-01-1990
Profession : Sales Representative
Driving License : Available
Personal Status : Married
NO. of Dependents : 2

Mobile No : 00966 592614343 **E - MAIL :** ekram.albiswani@gmail.com

Languages

Arabic /Mother tongue - English

Academic Qualifications & Courses

- * Damascus University
- * Department of Business management

Professional Summary :

- **Qurtoba Int'l For Equip Est.** From 15-04-2010 up 31-12-2019
sales representative safety equipment material & Industrial tools & building materials
 - 1-Business plan
 - 2- Marketing plan
 - 3-Monthly , quarterly sales & marketing report
 - 4-Build business network
 - 5-Dealing with EPC companies , Retailers.
- **Elite Supplies Trading Est.** From 01-01-2020
sales representative safety equipment material & Industrial tools & building materials
 - 1-Business plan
 - 2- Marketing plan
 - 3-Monthly , quarterly sales & marketing report
 - 4-Build business network
 - 5-Dealing with EPC companies , Retailers.

Professional Skills & Expertise Summary:

- Prepared and implemented company records and follow up with suppliers to improve the company accounts to the highest levels.
- Managed and supervised the sales department
- Managing the company sales, local purchasing marketing and provide them to the high management with a complete analysis of the item in the plans , prepare a planning study where is the company can move always to the high levels in profits.
- Workers on Microsoft office . Word , excel , outlook