

AMR RASHED

accountant

To obtain a position that utilizes my skills and allow me to increase my knowledge about real world.

Experience

2023- Accountant

present **Arabian Oud Company**

- maintain financial policies and procedures for the company
- Responsible of cash management and maintaining appropriate banking relations, bank reconciliations and related transactions .
- Recognize all bank transaction from bank deposits , expenses and others .
- Provide insightful information and expectations to senior executives to aid in long-term and short-term decision making
- Full knowledge of interim and annual financial statements (Statement of financial position, income statement and other comprehensive income, cash flow statement, and Stockholders' equity) under GAAP or IFRS
- Carrying out the physical inventory counting to determine the variance from the book value and related procedures.

2011- Accountant

past **Abdul Aziz Al Muhaish Contracting Company**

- Monitor the day-to-day financial operations within the company, such as payroll, invoicing, and other transactions
- Track the company's financial status and performance to identify areas for potential improvement
- To review and report on the accuracy, timeliness and relevance of the financial and other information that is provided for management
- Prepares financial statements and other reports to summarize and interpret current and projected company financial position
- Closely maintains and monitors the fixed assets system.
- Coordinate monthly closing process and reconciliation of general ledger accounts.

Education

Bachelor's Mansoura university 2009

- I graduated from Mansoura University 2009
- A course to prepare accountants.
- A course in the accounting program Peachtree Accounting
- Holds the International Computer Driving License (ICDL) documented by UNESCO.

Personal Info

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Phone

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Skills

communication
skills

Accuracy and
speed of
completion of the
required work

Languages

English: good
ARABIC : basic

Software

Microsoft dynamics
gp

oracle

Simple program

Microsoft Word