

# Safety Office

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#### **CAREER OBJECTIVE:**

Seeking the position of Safety Officer in your organization, where I can deliver my attentive skill ensure safety and security of the organization and its works.

## **KEY SKILLS AND COMPETENCIES:**

Good interpersonal and problem solving skills Computer skills, MS Office, Microsoft word, Microsoft Excel, Power Point, Out Look

## **PESONAL INFORMATION:**

Nationality : Pakistan

Date of Berth : November 16, 1988

Address : Kahuta Rawalpindi Pakistan

#### **EDUCATIONA QUALIFICATION:**

Matriculation

One-Year Diploma of Safety Officer

#### **TRAINING:**

**OSHA** Occupation Safety and Health Training Course (30 Hours) in Construction Industry Safety **IOSH** Managing Safety

**NEBOSH** IGC.

#### **WORKING EXPERIENCES:**

1) Company : Nesma & Partners Cont. Co. Ltd.

Date : December 2014 – Present

**Project**: KAUST Student New Housing Project

Client : Saudi Aramco/Kaust

**Position** : Safety Officer

**Project** : SADARA Project Chemicals Project-Packaging

Position : Safety Officer
Project : Fadhili Gas Plant
Client : Saudi Aramco

Contractor : TR

**Position**: Safety Officer

Project : OMPP SA-1 ABQQ (OIL & GAS)

Client : Saudi Aramco
Position : Safety Officer
2) Company : Alfanar Co.

Date : October 2010 to September 2013

**Project** : Saudi Electricity

**Contractor** : Doosan Heavy Industry & Equipment

Position : Safety Officer (Alfanar Co.)
Project : RPP1 1400MG/W Power Plant

Client : Sepco (iii)

Position : Safety Officer

Project : Makkah Substation

Client : Saudi Electricity

Position : Safety Officer

Responsibilities: Responsible for maintaining and implementing Safety Plan & Job Hazard Analysis. Monitor all construction/installation/test & commissioning activities for safety measures. To create awareness among all workers to adopt a think safety, work safety and ensure the use of Personal Protective Equipment (Helmets, Safety Boots and Clothes to every person on the job site. Carry out field toolbox talks on a daily/weekly basis. Implement the Company Safety policy & issue weekly reports on compliance/default. Report incidents of injury/emergency & organize training requirements for all site/ project personnel. Inspection of all scaffold ladders, all plants, tools & machinery. Effectively handle, train and motivate project staff to monitor Loss Prevention Program. Initiate comprehensive and speedy procedures for safety reposts. Ensure and Implement all safety procedures are followed. Ensure that all employees are aware of Clients safety requirement.

Overall Responsibility: General Civil Mechanical Responsibilities- Identification of potential hazardous area for critical inspection. Conduct job safety induction and toolbox meeting. Monitor General House | Keeping. Instruct of specific and right Personal Protective Equipment (PPE) related to the job. Prepare Accident/Investigation Report. Issue work permit and check work area before start of work. Ensure safe work in confined space (Safety watch, Entry Permit, Rescue arrangement etc.) Ensure safe working at heights, check of lifting tools/Machines, and Check scaffolding and PTW (red tag/green tag). Ensure excavation safety (Benching and Shoring) and safe work procedure, Job safety Analysis, Checking unsafe condition, Coordinating safety meetings, Daily safety site inspection and giving solution through (3 Es)- Engineering, Education and Enforcement.

Fire Safety: Monitor Hot Jobs, flammable substances and firefighting. Identify Classes of fires and application of suitable firefighting system like smothering (Blanketing), Cooling, Starvation and fire extinguisher inspection.

Electrical Safety Responsibilities: daily inspection of electrical cords, connections and electrical system. Ensure Earthling/grounding and other safety devices. Carry out induction of new workers and specific PPE, for electrical workers.

Reports & Permits Responsibilities: Daily safety observation report prepare Accident/Incident investigation reports, monthly plant inspection reports and Violation report. Issues Hot work permit to work in confined space and permit for working at heights. Issues permit for LOTO.

# **Training & Course**

- CPR
- FIRE FIGHTING
- AGT
- PAINTING & COATING
- CONFINED SPACE
- FIRST AID
- WORKING AT HEIGHT
- AOCA
- H2S
- RISK Assessment
- LOTO
- SCBA
- WPR COORDINATOR (WORK PERMIT SYSTEM)
- BLS PROVIDER

I here by declare that the above-mentioned information are true and correct in my knowledge. Kindly find my certificates attached herewith.

**HUMAYAN IQBAL** 

**Applicant Signature**