

# MARIAM AL-SUFAYAN

## Contact

- 📍 Dammam, Saudi Arabia
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## Personal information

### Birthdate

29/8/1992

### Gender

Female

### Nationality

Saudi

## OBJECTIVE

Seeking a challenging, full-time career with well-recognized organization/company that provides an opportunity in the field of administration to work as hard as possible, develop myself, gain knowledge and experience to effectively contribute towards achieving company's goals and objectives.

## Education

### ● 2015

### **Bachelor degree in Geography & Geographic information system**

Imam Abdulrahman Bin Faisal University , DAMMAM.

## LANGUAGES

- ✓ Arabic
- ✓ English

## SKILLS

- ✓ Expert in Microsoft Office.
- ✓ Excellent computer and typing skills.
- ✓ Effective communication and soft skills.
- ✓ Task management.

## Profile

- Ability to work under pressure.
- Ability to learn quickly / self learner.
- Highly organized and efficient.
- Team player.
- Committed toward all tasks assigned to me.