

Hi,

I am pleased to attach my profile for your consideration.

As a brief introduction, I am an Associate Member of the Pakistan Institute of Public Finance Accountants and CA finalist with articles completed from Deloitte Pakistan Chartered Accountants.

I have rich finance and audit experience of more than 10 years serving in multiple industries including Oil and Gas, bank, mutual funds, stock exchange, cement, textile, and health care service industry. During my service, I reported to audit partner and managing director.

I worked in different countries and diversified personalities from China, USA, India, Vietnam, Indonesia, UAE, Nigeria, Democratic Republic of Congo and Singapore offices, which has enriched me professionally and has equipped me with the traits needed to deal with a variety of situations in an innovative, effective and efficient manner. I believe in my skills and experience to the requirements of the position.

I would be delighted to have a chance to interview and discuss my experience and skills in detail. I am currently in Africa and will be available in Pakistan from first week of December 2022.

I look forward to hearing from you back. Thank you!

Kind Regards,
Farukh Rasheed Shaikh
+243 – 819 828 632
+92-333-7122168

Farukh Rasheed Shaikh

Cell & Whatsapp: +243 – 819 828 632; +92-333-7122168

Email: farukhrasheedshaikh@gmail.com

Nationality & DOB: Pakistani, 01 April 1986

Marital Status: Married



Objective: To achieve a career full of opportunities where I can utilize my skills.

PROFESSIONAL QUALIFICATION AND MEMBERSHIPS

PUBLIC FINANCE ACCOUNTANT	Pakistan Institute of Public Finance Accountants	Associate Member	2013
CERTIFIED FINANCE AND ACCOUNTING PROFESSIONAL	Institute of Chartered Accountants of Pakistan	Permanent Credit in 4 papers – Corporate Law, Adv. Accounting & Financial Reporting, Business Finance Decision and Information Technology	2018
CERTIFICATE IN ACCOUNTING AND FINANCE		Passed	2008

SKILLS AND EXPERTISE

- Preparing Financial Statements and bank reconciliations statements
- Preparing management reports
- Budgeting and variance analysis
- Reviewing financial and operating internal controls
- Maintaining books of accounts and vouchers
- Filing annual returns with corporate and tax authorities
- Excellent data analytical skills
- Managing multiple teams and clients
- Sound internal audit report drafting and presentation skills

Computer Skills

Microsoft Dynamics 365 Business Central

Advance MS-Excel functions, MS-Word and MS-Power Point

Deloitte Audit System (AS2)

U8 System

Quick Books

Languages

English

Urdu

PROFESSIONAL WORK EXPERIENCE

KAHUZI SARL (An associated company of Kemexon)

Financial Controller

July 2022 - Present

Lubumbashi, Democratic republic of Congo

Job responsibilities include managing finance function of the company.

SMART SOLUTIONS (CPA FIRM)

Consultant December 2021 - July 2022

Chicago, USA working remotely from Pakistan

Job responsibilities include reporting to Partner and managing audit, review and other special assignments independently remotely from Pakistan.

MATRIX ENERGY LIMITED

Head of Internal Audit March 2019- September 2020

Lagos, Nigeria

Job responsibilities includes reporting to MD on audit of various business processes and compliance to policies and procedures.

Review business activities of Depot Operations, Shipping, Retail stations, Haulage transportation and recommending improvements thereon.

Review monthly management reports and variance analysis.

Presenting report in monthly management meeting.

STEINHOFF INTERNATIONAL SOURCING LTD

Finance & Administration Coordinator Oct 2013 – Mar 2019

Karachi, Pakistan

Job responsibilities include reporting to Finance Controller and Country Manager. Additional responsibility to act as Principal Officer of Pakistan office.

- o Maintaining proper books of account & vouchers
- o Ensuring proper implementation and effectiveness of internal process and controls
- o HR and admin matters including negotiating with vendors
- o Deducting withholding taxes as required by law laws and filing WHTS
- o fund management – banking & remittance,
- o Filing annual audited accounts with SECP
- o Coordinating with external auditors, legal and tax advisor and
- o Preparing monthly management and annual Financial Statements as per Local GAAP – guidelines issued by ICAP.

Deloitte Pakistan Chartered Accountants

Consultant – Employment Jun 2012 – September 2013

Audit Trainee November 2006 – May 2012

Karachi, Pakistan

Job responsibilities include;

- o Discussing audit findings with the management
- o Follow-up of previous reports

Non-Financial Sector	Financial Sector	Special Assignments
Dewan Cement Limited Lucky Cement Limited Yunus Textile Mills (Pvt)Limited Aziz Tabba Kidney Centre Pakistan Synthetic Limited Feroze 1888 Mills Limited Marie Stopes Society (NGO)	National Bank of Pakistan KASB Funds Al-Falah Securities (Pvt) Limited	VISA Worldwide Singapore Pte Limited (Pakistan Liaison Office) – Providing Payroll, Payment processing, Statutory Accounting and Taxation Services. Thatta Cement Company Limited –Preparing the Fixed Assets Register. Pakistan Stock Exchange – To ascertain the genuineness of claims against defaulter Trading Rights Certificate holders