

MOHAMMAD HASSANEIN



+961-70-508288



Hassanein-mohamad@hotmail.com



Lebanon, Beirut



<https://www.linkedin.com/in/mohamed-hassanein-82664222/>

OBJECTIVE

Finance and accounting expert with more than 15 years' experience looking for an opportunity with an organization to use my expertise in analyzing financial reports, preparing balance sheets, and solving accounting operations issues.

SUMMARY OF QUALIFICATIONS

- Sound knowledge of the general accounting principles (GAAP), reconciliations, financial summary statements.
 - Performing adequate research for analyzing business account.
 - Coworker with strong organizational behavior, high Performance and communicating skills
 - In-depth understanding of month-end account closing, including preparation of financial statements.
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WORK EXPERIENCE

Group Chief Accountant, INTERNATIONAL INVESTMENT SERVICES – LEBANON March, 2018 – Present

- 1- Manage a team of 10 professionals, including selection/hiring, goal setting, development and training.
- 2- Prepare, examine and analyze accounting records, financial statements, or other financial reports to assess accuracy.
- 3- Provide internal and external auditing services for businesses or individuals.
- 4- Summarize current financial status by collecting information; preparing balance sheet, profit and loss statement.

GL & Assets Supervisor, INTERNATIONAL INVESTMENT SERVICES – LEBANON April, 2014 – February, 2018

- 1- Retain general accounting ledger (account & department set ups, report writing, mapping, structure).
- 2- Perform financial statements analysis and provide relevant and substantive explanations in accounts.
- 3- Monthly & quarterly expenses variance analysis.

Financial Accountant, UADP GROUP- LEBANON

June, 2011 – December, 2013

- 1- Develop and Maintain Business Plan, review accuracy of financial information on an ongoing Project.
- 2- Evaluate administrative and internal control and conduct audit of business systems and operational controls.
- 3- Perform special statistical studies and cost value analysis upon request and reports to management findings.

Senior Accountant, NAVLINK – LEBANON

October, 2009 – June, 2011

- 1- Update the general ledger, checking the accuracy of each transaction, reconciled bank and company records.
- 2- Coordinate the full month end procedure, including preparation of balance sheets, income statements, and trial balance.
- 3- Support accounts payable activities, contributing to timely and accurate invoice creation and issuance.

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Senior Accountant, ROLACO GROUP – KSA

February, 2009 – September, 2009

- 1- Maintained Accounts Receivable Documentation and established credit lines.
- 2- Researched and resolved billing and invoice problems including misapplied payments, over payments, or short payments.
- 3- Act with auditors during year-end audit.

Accounts receivable Accountant, SKYBAND – KSA

February, 2008 – January, 2009

- 1- Accountable for the monitoring of Aging's Reports and weekly adjusting entries.
- 2- Precise billing of customers by calculating all the corresponding fees.
- 3- Liable of the month end AR closing process and creation of month end reports to management.

Senior Accountant, ALLIED COMPUTER INTERNATIONAL – LEBANON

September, 2004 – January, 2008

- 1- Arrange asset, liability and capital account entries by compiling and analyzing account information.
- 2- Verify, allocate, post and reconcile transactions.

EDUCATION

Bachelor Degree /BA in Management Information system

American University of Science & Technology, Beirut, Lebanon

September 2001 – June, 2005

CERTIFICATE

- Certificate of Attended the Advanced Payroll Taxation
- Certificate of Attended the Advanced Vat Taxation
- Certificate of Attended the Advanced NSSF Declaration
- Certificate of Attended the IFRS Standard Workshop
- Certificate of Attended the Cash Flow and Working Capital Management
- Certificate of Attended Business English – Leadership & Management
- Certificate of Attended Business English – Presentations, Negotiations, Meetings, Correspondence
- Certificate of Attended the CMA

SKILL HIGHLIGHTS

- Computer literate (Windows) & MS Excel skills (v-lookup, Pivots, Complex formula).
- High relational skills to promote positive and professional work relationships.
- Wide experience In ERP System (Microsoft Great Plains, Peach Tree, MYOB).