

# WAHAJ USMANI


Supply Chain Operations Management | FMCG Warehousing | Distribution & Logistics | Fulfillment | Fleet Operations | Operations Management | B2C | Retail Supply Chain Operations | Inventory Turnover | Cost Avoidance| ERP | WMS

Experienced business professional with 14 years of continued career progression accompanied by key accomplishments in multi national companies, resulting in exceptional exposure and work experiences in multicultural environment. Since last 5 plus years I am associated with Supply Chain field and gained sound experience in FMCG Warehousing, Inventory Planning and Management, Distribution and Logistics, Retail Supply Chain Operations, , Plus a part of Production Operations and ERP implementation projects.



## EXPERIENCE SYNOPSIS

14 years of post-qualification experience with renowned organizations

 <a href="https://layers.pk/FMCG">https://layers.pk/FMCG</a> Experience: 2.2 Years	Dec-2022 to Jan-2024	Layers Enterprise, Lahore HQ Pakistan. Senior Manager Supply Chain Experience: 1.2 Years
	Jan-2022 to Dec-2022	Layers Enterprise, Islamabad Pakistan. Manager Supply Chain Experience: 1 year
 <a href="https://delizia.pk/FMCG">https://delizia.pk/FMCG</a> Experience: 3.1 Years	Feb-2020 to Dec-2021	Etemad Foods, Delizia, HQ, Karachi Pakistan. Manager Supply Chain and Retail Operations Experience: 1 . 10 Years
	Nov-2018 to Feb-2020	Etemad Foods, Delizia, HQ, Karachi Pakistan. Warehouse Supervisor Experience: 1 . 3 Years
 <a href="https://shaheenair.com/Freight Logistics  Transportation">https://shaheenair.com/Freight Logistics  Transportation</a> Experience: 8.5 Years	Jun-2016 to Nov-2018	Shaheen Air International (Pvt) Ltd Station Manager - JIAP Experience: 2 . 4 years
	May-2015 to Jun-2016	Shaheen Air International (Pvt) Ltd Assistant Station Manager - JIAP Experience: 1 year
	Apr-2013 to May-2015	Shaheen Air International (Pvt) Ltd Station Supervisor - JIAP Experience: 2 . 1 years
	May-2011 to Apr-2013	Shaheen Air International (Pvt) Ltd Load Controller & Ground Dispatcher - JIAP Experience: 3 . 9 years
	Jul-2010 to May-2011	Shaheen Air International (Pvt) Ltd Station Assistant - JIAP Experience: 9 Months

## PROFESSIONAL RESPONSIBILITIES

<b>Layers Enterprise, Lahore HQ Pakistan.</b> Senior Manager Supply Chain	I held the position of Senior Manager Supply Chain Operations at Layers Enterprise, a multi national company and a well-known brand in baking industry, having two factories and 30 retail outlets in Pakistan and USA. I am in charge of a team of about 200 individuals who work in multiple departments across Lahore, Islamabad, Rawalpindi, Peshawar, Faisalabad and the Gujranwala, including procurement, material planning, fleet operations, asset operations and retail operations. Since I began working at Layers Enterprise, I have strengthened the collaboration between SCM and other cross-functional departments and created business-friendly processes. A process for supporting warehouse operations and evaluating supplier activity was designed with the help of the quality assurance team. Engage multiple suppliers to handle core operation items, update any outdated vendor agreements with the most competitive prices and terms & conditions. Part of ERP implementation project.
<b>Layers Enterprise, Islamabad, Pakistan.</b> Manager Supply Chain	I was managing north region supply chain and retail outlets operations and handling a team of 120 staff members, inventory and supplies of around 12 retail outlets inside Layers Enterprise. Experienced handling Chilled, cool chain and ambient warehouse. Ensure appropriate material receiving, replenishment, picking, verification, timely issuance and identification of short expiry. Other task were Inventory and Logistics planning, calculation of inventory turnover, monthly and cycle physical count, inventory adjustments, analysis of quota and dead stock inventory, analysis of high days on hand inventory and short expiry. Trained and developed staff to agreed procedures and standards & appraisal of staff.
<b>Etemad Foods - Delizia Karachi HQ Pakistan.</b> Manager Supply Chain and Retail Operations	I was handling end to end sply chain and retails operations (Inbound, Picking operations and Outbound), handling a team of around 150 staff, warehouse inventory and supplies of around 23 retails outlets in Karachi, Pakistan. Resolution of complaints receives from stores. Ensure appropriate material receiving, replenishment, picking, verification, timely issuance and identification of short expiry. Other task were Inventory and Logistics planning, calculation of inventory turnover, cycle counts of item, inventory adjustments, analysis of quota and dead stock inventory, analysis of high days on hand inventory, short expiry and its utilization at retail outlets. Coordinate with vendors for replacement & returns of damage/near expiry stocks. Trained and developed staff to agreed procedures and standards.

## CONTACT DETAILS

Email Address : [wahajkhitrf@gmail.com](mailto:wahajkhitrf@gmail.com)

Mobile Number : +966566612873

Location : Saudi Arabia

IQAMA : Transferrable

Visa Type : Work Visa

Linkedin : <https://www.linkedin.com/in/wahaj-usmani-5477326172>

## AREA OF EXPERTISE

Warehouse Operations  
Logistics & Distribution Operations  
Inventory Planning  
Fleet Operations  
Retail Operations  
ERP Implementation & Process Re-engineering  
Complaints Investigations  
Incident Management  
People Management  
Cross Functional Team Leadership Skills  
Distributed Team Management  
Performance Appraisals  
KPIs Implementations  
Project Management

## EDUCATION

Bachelor's in Commerce & Administration  
2010, (02nd Division)  
University of Karachi, Pakistan.

## PERSONAL INFORMATION

IQAMA # : 2567435520

Date of Birth : 08-10-1989

Passport # : BQ2851363

Religion : Islam

Marital Status : Married

No of Dependents : 02 (two)

Father Name : Sibte Abubakar Usmani

Nationality : Pakistani

## COMPUTER LITERACY

Software	Proficiency	Last Used
MS Office	Excellent	Currently in use
Internet & Email	Excellent	Currently in use
POS (ADDO - AI)	Excellent	Currently in use
POS (OSCAR)	Excellent	Currently in use
CRM (SYBRID)	Excellent	Currently in use
ERP (LUCRUM)	Excellent	Currently in use
ERP(TECHNOSYS)	Excellent	Currently in use
WMS (RIKSOF)	Excellent	Two years ago
HRMS	Excellent	Currently in use
DCS	Excellent	Four years ago
SITA	Excellent	Four years ago

## TRAINING & DEVELOPMENT

Certificate of Situational Leadership II, in SAI, MAY 2018.

Attended Stress Management Workshop, in CAA, JUL 2018.

Certificate of Emergency Response Plan, in SAI, DEC 2017.

<p><b>Etemad Foods - Delizia Karachi HQ Pakistan. Warehouse Supervisor</b></p>	<p>I was responsible to ensure prompt issuance of material to various departments, meeting operational needs and to implement efficient replenishment strategies to maintain optimal stock levels. Identifying and managing dead stock, implementing clearance strategies to minimize losses. Establish and maintain safety stocking levels to prevent stockouts and ensure continuity. Implemented inventory control measures, optimizing in-and-out stock movements. Managed and processed GRNs accurately, ensuring accurate documentation of incoming goods. Generated and tracked purchase orders, facilitating a seamless supply chain. Conducted regular stock counts to ensure accuracy and promptly address discrepancies to HOD. Enforced and upheld safety protocols to create a secure working environment. Utilized advanced warehouse management systems for streamlined inventory tracking. Fostered clear communication between warehouse teams and other departments.</p>	<p>Attended <b>Basic Search and Rescue Workshop</b>, in CAA, June 2017.</p> <p>Certificate of Participation in <b>How To Conduct Inquiry Proceedings</b>, in SAI, DEC 2016.</p> <p><b>Dangerous Goods Regulations CAT-10 Certificate</b>, in SAI, Sep 2013.</p> <p><b>Dangerous Goods Regulations CAT-09 Certificate</b>, in SAI, OCT 2013.</p>
<p><b>Shaheen Air International (Pvt.) Ltd Station Manager JIAP</b></p>	<p>I was overseeing and managing overall ground operations station budgets, revenue sustainability, cargo, including labor, supplies, and all other expenses, station performance, flights punctuality, and discipline. Ensure service delivery to customers is according to the airline contract of carriage. Ensures safety and security procedures are according to the Ground Services Health &amp; Safety regulations, and according to international aviation standards. Maintain close Liaises with airline station managers, airport manager, handling agents and security officials, and other airport stakeholders. Act as a bridge between staff and head office for better understanding, to promote/maintain standard &amp; quality in efficient working. I was supervising all daily, weekly, and monthly operational reports to ensure proper dissemination, including but not limited to, shift reports, disciplinary actions, incident reports, safety meeting minutes, monthly summary reports, pay to change notices, employee evaluations, work orders, or any other local reporting medium. Responsible to investigate all service failures including chargeable delays, baggage/cargo/mail mishandling, FOD, safety and baggage plans.</p>	<p><b>Maas and Balance Proficiency Certificate</b>, in SAI, MAY 2013.</p> <p><b>ACHIEVEMENTS &amp; REWARDS</b></p> <p>Awarded <b>Certificate of Appreciation</b> by Shaheen Air International for an <b>extraordinary Performance &amp; Commitment</b> in OCT 2011.</p> <p>Awarded <b>Certificate of Appreciation</b> by Shaheen Air International for an <b>extraordinary Performance &amp; Commitment</b> in SEP 2011.</p>
<p><b>Shaheen Air International (Pvt.) Ltd Assistant Station Manager JIAP</b></p>	<p>I was monitoring and managing daily operations, station performance and take action to correct any shortfalls, providing guidance and direction to staff. Responsible to discuss policy matters with station manager as directed from time to time and ensure their implementation down the line in shifts and report back to same. Implement innovative ideas and strive to do things differently and better in all aspects of airport operations. Responsible to update office manuals for staff consultation and arrange shift wise daily briefings to keep their professional knowledge up to date. I was responsible to prepare all daily, weekly, and monthly operational reports for stations manager to ensure proper dissemination, including but not limited to, shift reports, disciplinary actions, incident reports, safety meeting minutes, monthly summary reports, pay to change notices, employee evaluations, work orders, or any other local reporting medium. Looking after the employee's welfare, discuss the same with the station manager. Ensure the provision of best services &amp; facilitations to customers at all services areas of the airport and make all efforts to minimize complaints.</p>	<p><b>PERSONALITY TRAITS</b></p> <p>Open-mindedness Trustworthiness. Creativity. Team player. Commitment. Behavioral management. Communication. Critical thinking. One-to-one support.</p>

**OTHER EXPERIENCES**

Designation	Organization	Country
Station Supervisor	Shaheen Air International (Pvt.) Ltd	Pakistan
Ground Dispatcher	Shaheen Air International (Pvt.) Ltd	Pakistan
Station Assistant	Shaheen Air International (Pvt.) Ltd	Pakistan

End.

**REFERENCE**

To be furnished.