



DONEY JOHN

Safety Officer

CONTACT DETAILS

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📍 Al Khobar 34236
Kingdom of Saudi Arabia

🏠 : Pullanthyanickal (H)
Monippally P.O, Kottayam
686636, Kerala
India

VISA STATUS

Inside Kingdom of Saudi
Arabia
Valid Iqama

NATIONALITY

Indian

DATE OF BIRTH

23-05-1992

DRIVING LICENSE

Valid Indian 2/W,4/W heavy
Driving License
Valid-Saudi Arabia License
(CAT: Private)

CAREER OBJECTIVE

To be an effective **Health and Safety Engineer** in a reputed organization, where there is an opportunity to exhibit strengths and hone skills by utilizing myself as a resource for all kinds of challenging tasks, upgrading my knowledge and skills from time to time. My motto is to make a work atmosphere which is safe and secure to all employees.

PROFESSIONAL SNAPSHOT

A Safety Engineer with 6 years' experience.

Currently working as Safety officer in Saudi Aramco, Tanajib NA/WR -as a Contractor Employee of Al Suwaiket Contracting Est. Company Dammam, Saudi Arabia

NEBOSH Certification - International General Certificate in Occupational Health and Safety - British Safety Council

(The National Examination Board in Occupational Safety and Health)

National Qualification level

**And number of credits: Notional SCQF Level 6 with 11 credits
(Equivalent to RQF Level 3)**

WORK EXPERIENCE

December 2018 –Current *Dammam, Saudi Arabia*
Safety Officer
Saudi Aramco Project Tanajib NA/WR- Al Suwaiket Contracting Est.

- ✚ Implement the Saudi Aramco Northern Area Western Region Dept. Safety Management System.
- ✚ Advice AL- Suwaiket management, in order to comply with Saudi Aramco Safety Management System
- ✚ Attend divisions Job X Explanation Safety Presentation
- ✚ Assist Drills Implementation as per schedule in Safety Calendar
- ✚ Liaise with the Employees in implement the required Safety Program
- ✚ Collaboration with OE/CG Operation Excellence & Compliance Group and develops reports with circulating throughout the divisions
- ✚ Monitor contractor to comply with Saudi Aramco Safety Standards and maintain their Safety records at the highest level
- ✚ Preparing weekly and monthly HSE statistics and reporting to the operation excellence/ Compliance Group Leader, Safety Coordinator & Al- Suwaiket Management.

PASSPORT DETAILS

U9487047 - Indian

Expiry: 11/02/2031

LANGUAGES

ENGLISH 

HINDI 

ARABIC 

MALAYALAM 

TAMIL 

COMPUTER SKILLS

- ❖ Proficient Knowledge in Microsoft Office 2021
- ❖ Proficient knowledge in M.S excel , word and PowerPoint
- ❖ Knowledge of SAP ERP package in Material Stores Management System
- ❖ Automobile Dealer Management Software (GDMS-Hyundai ,DMS - (Renault India Pvt Ltd)

TECHNICAL KNOWLEDGE

- ❖ Theoretical and practical knowledge in Automobile engineering
- ❖ Knowledge in mechanical and electrical systems
- ❖ Skilled in technical communication abilities

- ✚ Execution of risk assessment. Reviewing and implementing health and environmental conditions. Maintain good housekeeping, Conduct job specific trainings to Supervisors/Foreman and workers and reporting to the Safety Coordinator.
- ✚ Monitor and report on the operation with regards to Safety. Personal protective equipment, Valid work permits, Safety Compliance to OE/CG and Saudi Aramco GI's
- ✚ Conduct review, update and submit the Weekly Safety KPI report to Department Safety Compliance.
- ✚ Schedule and coordinate QSI "Quarterly Safety Inspection" for all covered area.
- ✚ Assist the QSI leader in Quarterly Safety Inspection. Minute the post inspection meeting listing all attendees, their items and assign responsibility for completion.
- ✚ Contribute to the Departments quarterly Safety Management Committee presentation.
- ✚ Conducting Site verification audit and Vehicle Safety Program and reporting to Contract Management and safety Coordinator.
- ✚ Investigating near miss, accidents, incidents and making reports (as per Safety Management System Element#9) and recommendation to prevent reoccurrence. Ensuring pre active and proactive monitoring.
- ✚ Conducting Safety Communication meeting at project management as well as reporting health and safety related & needs of Saudi Aramco OE/CG to Area manager.
- ✚ Conducting site visit and ensure that site comply with Saudi Aramco Safety Standards by inspecting and auditing permit to work system and Lock out Tag out system.
- ✚ Conducting Vehicle inspection and reporting to management if any deficiencies and non-compliance with Saudi Aramco Safety Standards.
- ✚ Conducting orientation, Safety meeting and toolbox talks.
- ✚ Inspection on all operation and ensure to be done safely as per the Saudi Aramco General Instruction and Construction Safety Manual. Report to Saudi Aramco OE/CG & Al-Suwaiket management if there is any noncompliance in the operation.

Area(s) of Expertise Demonstrated:

- ✓ Safety Management System (NAWR, Saudi Aramco)-11 Elements
- ✓ Saudi Aramco Safe life operations in system
- ✓ Construction Safety Manual (Saudi Aramco)
- ✓ General Instruction of Saudi Aramco (GI), SASC & SAES
- ✓ Vehicle safety management program (VSP)
- ✓ Saudi Aramco Safety Management Guide (SMG)

PERSONAL INFORMATION

Marital Status

Married

Father's Name

John P Mathew

Blood Group

A +ve

Hobbies and Interests

Reading,

Travelling,

Chess, Football & Listening to music

December 2017 –December 2018

Cochin, India

Deputy Officer - Maintenance Department

TVS (T V Sundaram Iyengar & Sons Pvt Ltd.)

- ✦ To ensure that all work and parts are properly recorded and Service Reports are completed and forwarded to relevant Service Co-ordinators in a timely manner
- ✦ Develop & implement improvements related to safety, quality and cost (productivity)
- ✦ Reviewing and reporting on the staff's compliance with health and safety rules and recommending commendations or dismissal based on performance
- ✦ Focusing on prevention by keeping up with equipment maintenance and employee training
- ✦ Sharing information, suggestions, and observations with project leadership to create consistency in safety standards throughout the service technician team and the entire company
- ✦ From time to time, provide more detailed Service Technical Reports on specific product issues to technicians occasionally to develop and manage field troubleshooting guides, techniques and upgrade campaigns

February 2016 – November 2017

Kottayam, Kerala,

India

Service Engineer (Automobile service Department)

Popular Hyundai Pvt Ltd. (Hyundai Dealership)

- ✦ Exposure in Technical Correspondence with Manufacturer through daily, monthly and Field Trouble reports and implementing technical service bulletins & Circulars in the assigned service operations
- ✦ Handling the Monthly Analysis of Revisits and repeat jobs in the service centre thus enhancing service quality and First Time Right policy.
- ✦ Administering the maintenance works to be carried out in the service vehicle with real time schedule. Liaoning with the external agencies for ensuring the competence in workshop related operations.
- ✦ Warranty System Management by supervising different type of claims dispatch and sanctioning and also maintaining Technical Correspondence with Manufacturer through daily, monthly and Field Trouble reports

February 2014 – February 2015

Kerala, India

Graduate Engineer Apprentice (Mechanical Trainee)

Apollo Tyres Pvt Ltd. Perambra.

- ✦ Trained in implementation of IMS (Integrated Management System) for environmentally friendly work mode
- ✦ Exposure to MNC Warehouse Management, Man Management, and Inventory Control Systems.
- ✦ Inspection on Fall Protection System, PPE, Welfare Facilities and Review the Work permit and check whether the receiver is following the procedure.

- ✦ Knowledge in Standard Operation procedure of Production cycle
- ✦ Effective Scrap Disposal systems for an MNC Production cycle
- ✦ Preparation of PM schedule and time-based maintenance activities of mixing, extrusion and calendering using SAP
- ✦ Assisting the officials during inspections, and suggest a plan for future and submit its estimate for installations
- ✦ Coordinating with Environmental Dept. to make the work site free from Environmental Hazards.
- ✦ Assisting and reviewing the Hazard Analysis Plan and Jos Safety analysis.



EDUCATION DETAILS

Mechanical Engineering, Bachelor of Engineering / Bachelor of Technology - Graduated April 2013 – First Class

Annai Mathammal Sheela Engineering College

Anna University Chennai – Marks 7.1 [CGPA] Chennai, India

Higher Secondary Education - Completed March 2009

Physics-Chemistry-Mathematics (Science Batch)

ST. Anne's H.S.S Kurianad, Kottayam Kerala

Kerala Board of Higher Secondary Education – Mark -64%

High School Education - Completed March 2007

ST. Anne's H.S.S Kurianad, Kottayam Kerala

Kerala Board of Public Education – Mark -83%



Professional Qualification & Certification










- ✦ **NEBOSH Certification - International General Certificate in Occupational Health and Safety - British Safety Council-** Notional SCQF Level 6 with 11 credits
- ✦ **Highfield Level -3 in Food Safety management systems (FSMS)**
- ✦ **IMS-V2** –Integrated Management system internal auditor training version-2
- ✦ **APMS** – Applied principles of safety management systems
- ✦ **EMS-** Environmental Management & Sustainability
- ✦ **MOC** – Management of change in process safety
- ✦ **HAZWOPERM-** Hazardous waste operations and emergency response management
- ✦ **HAZARD COMMUNICATION-FHM** (Saudi Aramco Approved Training

- ✚ **CS TRAINING AND JOB CERTIFICATION (T&JC), WORK PERMIT AWARENESS-FHM** (Saudi Aramco Approved Training)
- ✚ **Work Permit receiver pre-Qualification Certification-GTSC**
Dammam (Waiting for Aramco Enrolment)

 ***Additional Training & Skills -Saudi Aramco Training Academy***

- **Safety Handbook -Emergency Actions -Loss prevention policy and safety responsibilities (TCSD)**
- **MIS -Information Security Essentials (SAP)**
- **MIS -Information Security Phishing (SAP)**
- **Saudi Aramco Cloud drive training**
- **Environmental management system (EMS)**
- **Hazardous chemical information awareness**
- **Saudi Aramco Aviation Safety**
- **Safety Management system (11 Elements)**
- **HAZCOM-Chemical Hazard Awareness Training (TCD)**
- **Fire Safety Awareness (TCD)**
- **Emergency Response Plan**
- **EHR-Electrical Hazard Recognition Rectification (PDD)**

Personality Traits

-  Person who considers safety as first priority
-  Sincerity and punctuality
-  Keen Observer and Good analytical skills
-  Dedication and commitment to work
-  Self-Motivated and Self Starter
-  Ability to work in, and adapt to a rapidly changing environment
-  Ability to work cooperatively with others to complete tasks and implement process improvements
-  Maintain warm relations with colleague's subordinates and superiors
-  Strong ability to instruct negotiate and convince.

Reference

Mr. Siddiq El Sarri

Operations Manager (Operations Department)

Al Suwaiket Contracting Est.

Al Khobar, Kingdom of Saudi Arabia

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Mob: 0547777182

Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Place: Dammam

DONEY JOHN

Date: 08-08-2022