

# CURRICULAM VITAE

## Sayed Waqar Hussain

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### OBJECTIVE

To work with an organisation where ample opportunity is offered to learn and grow as a professional and undertake responsibilities.

### PROFESSIONAL EXPERIENCE

Organisation Name	Duration	Designation	Brief Job Responsibilities
<b>Society Distributors Pvt. Ltd.</b>	Working (Since 1 <sup>st</sup> April 2021)	A-DFE	As an Assistant Distributor Finance Executive working in an organization (Procter & Gamble) FMCG sector. Leading number of three Accountant and also fulfill all monthly/yearly priorities such as CTS, FYO, Profit & Loss, Finalized Balance Sheet, Taxation work etc.
<b>Restaurant Al-Wafi (KSA)</b>	4 years 5 months	Cashier	As a Cashier working in Restaurant Al-Wafi in <b>Kingdom of Saudi Arabia.</b>
<b>Society Distributors pvt. Ltd.</b>	03 year	Assistant Accountant	Maintain Cash book all 19th branches, Bank reconciliation, Rectify if any contra entry or any error in Tally and also visit all branch for Audit purpose and sales & purchase invoices feed in Tally, On the contrary VAT and TDS work etc
<b>Society Motors Ltd.</b>	01 year	Accounts Clerk cum Financer	Voucher & Sales Papers Feeding in <b>Tally.ERP 9</b> & Customers to Convince for Finance Scheme etc.
<b>Bansal Gupta &amp; Associates Sachin Porwal (C/A)</b>	01 year	Auditor cum Accountant	Prepare Inter Branch Bank Reconciliation & Stock Reconciliation, Vouching, Cash Physical & Stock Physical Verification etc.

## EDUCATION / ACADEMICS

Educational Qualification	University/College/School	Year
B.Com	C.S.J.M University of Kanpur	2013
Higher Secondary	U.P. Board Allahabad	2010
Secondary	U.P. Board Allahabad	2008

## AREA OF SPECIALIZATION

- Accounts
- Finance
- Audit
- Sales

## COMPUTER PROFICIENCY

- Have a Certificate in **Banking & Tally** from **Government of India Scheme Kaushal Balam**
- Completed 6 Month Computer Course from IOCS (DCA)
- Have a 6 Month Computer Course from **NIIT** by .the Govt. Scheme (S.J.S.R.Y) Duda.

## LINGUISTIC PROFICIENCY

- English(Read, Write & Speak)
- Arabic (Read, Write & Speak)
- Hindi (Read, Write & Speak)

## INTERESTS / HOBBIES

- Interacting with people.
- Exploring new terrains.
- Reading books

## PERSONAL INFORMATION

Date of Birth : 12/June/1992  
Nationality : Indian  
Gender : Male  
Marital Status : Married  
Permanent Address : S/O. Mr. Ajaz Hussain  
11/137, Gwaltoli, Maqbara,  
Kanpur-208001

DATE :  
PLACE : INDIA

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