# **Ali Al Nasser**

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***Education:*** High school certificate in Natural Science, 2013.

 Al-Nasera Secondary School, Qatif, Saudi Arabia.

* GPA: 98% (Grade: Excellent).

Studied English courses at King Fahd University of Petroleum and Minerals (KFUPM), Dhahran, Saudi Arabia.

* Courses studied:
	+ English 101: An Introduction to Academic Discourse (Grade B).
	+ English 102: An Introduction to Report Writing (Grade C+).
	+ English 214: Academic and Professional Communication (Grade B).

***Skills:*** Speaking English as a second language.

 A good user of Microsoft Office (Word, Excel, PowerPoint).

 Ability to work in team.

 Willingness to learn and develop.

 Have basic knowledge in administrative majors.

**References Available Upon Request**