

RESUME

QHSE Manager & Lead Auditor
(CQI/IRCA QMS-Cert. No. 6115646)



PERSONAL INFORMATION

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PROFILE

- An enthusiastic and highly motivated individual has a clear understanding of the role and responsibilities associated with Quality Assurance/ Quality Control, Safety, Health and Environment, In addition Monitoring & Evaluation.
- Well versed with QMS & OHSMS, EMS standards (ISO 9001, ISO/IEC 17020, ISO/IEC 17021, ISO/TS 29001, ISO 14001, OHSAS 18001, ISO 45001) their requirements and accreditation norms.
- analytical, methodical & problem-solving approach to tasks, quality planning, risk assessment & mitigation planning, hazards control, managing Q&HSE performance through continual monitoring and critical review trends in quality, incidents and near miss events.
- Strong orientation in development, documentation implementation, accreditation, audits, monitoring, review, and dynamic realignment of Integrated Management Systems (IMS) and policies to sustain a business compliant QHSE organization.

EDUCATION

- Master's degree in Non-Destructive Evaluation Technology/ Civil Engineering.
- Hashemite University – Jordan
- Research: Effect of grain refining aluminum on crack initiation and propagation under fatigue

- Bachelor's degree in science:
- Hashemite University – Jordan

AREA OF EXPERIENCE

- Lead Auditor (Certification Audit)
 - Organizational QHSE Management
 - Projects QHSE Management
 - Management Systems Implementation
 - Policy & Procedures Management
 - Process Improvement
 - Internal Audit
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CERTIFICATION AND TRAINING

- CQI/IRCA ISO 9001:2015- QMS Lead Auditor (CQI/IRCA- Cert No. 6115646)
 - CQI/IRCA ISO 45001:2018- OHSMS Lead Auditor
 - CQI/IRCA ISO 14001:2015- EMS Lead Auditor
 - OSH Professional Program/ OSHAcademy
 - PMP_ Project Management Professional- Preparation Course
 - CMQ/ OE_ Certified manager of Quality/Organizational Excellence - Preparation Course
 - Training Courses in different Sectors (TQM, SWAT Analysis, 6 Sigma Yellow Belt, HR Management, Managing in Crises, Responding Effectively to Risks, First Aid, Fire Safety)
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EXPERIENCES

APPLUS+ VELOSI (March-2019 to Present) QHSE Manager & Lead Auditor – Saudi Arabia & Bahrain

Responsible for overall implementation and monitoring of the IMS Management System for the company In Saudi Arabia and Bahrain, and report to The Country Manager of Saudi Arabia and Bahrain.

Responsibility:

- Auditing Organizations against ISO 9001, ISO 45001 & ISO 14001 Standards.
- Performing stage 1, stage 2 & surveillance audits and assessments for ISO 9001, 45001 & ISO as Lead Auditor, Sole Auditor and Team Member.
- Preparation of Quality and HSE Management System documents to comply with requirements of ISO 9001, ISO 14001, ISO 45001, ISO/EN 17020.
- Provide induction and trainings on managements systems & requirements.
- Prepare Internal audit schedules and perform audits.
- Conduct and review internal audit reports and maintain audit summary logs as required by the Quality system.
- Follow-up actions on all non-conformances/ Incident reports identified.
- Report on the performance of the Quality and HSE system for management review and as a basis for improvement.

- Communicate the outcome of management review meetings.
- Liaise with the TMs and HODs with regards the effective implementation of the QHSE system.
- Liaise with the Certification and Accreditation bodies.
- Establish QHSE objectives and Targets in line with Company's/Project's QHSE Plan and implement QHSE strategies.
- drive the continual improvement process and improve Quality control process to meet QHSE objectives.
- Oversee & coordinate the investigation of customer complaints & non-conformances.
- Track and monitor safety incidents and ensure appropriate (CAPA) are implemented to close NCRs as well as prevent recurrence of similar incidents.
- Ensure the implementation of QC process to improve Quality performance.
- Carry out of monthly inspections to ensure adherence to QHSE policies, procedures, and regulations.
- review standard operating procedure (SOP) for Quality department and maintain SOP's effectiveness.
- Analyze market complaints & resolve complaints through corrective actions.

Achievements:

- Successfully implemented the following...
 - ISO/ IEC 17020 and GAC requirements in KSA.
 - ISO 9001, ISO 14001, OHSAS 18001, ISO 45001 in KSA and Bahrain.
- Represent Velosi Quality Management System (Certification Body) in KSA.

MAG Engineering & Contracting Co. (November 2016 to January 2019)

QA. QC Lead- KSA & Jordan

Power Plant- PP13/ KSA

Responsibility:

- Responsible for Establishing QA. QC System for project, preparing all project Documentations- Plans, Procedures, Inspection and Test plans, and method of statements, Data collecting and preparing the daily status report and analyze data and prepare statistical report.
- Make sure that work is done according to the project specifications and procedures.
- Responsible for Monitoring activities based on site visits, data analysis and outputs, Report to management for the workflow and process performance.
- Perform internal audit and prepare corrective actions, preventive actions and recommendations based on audit finding and root cause analysis and Perform evaluation for the activities, progress and quality related issues.

SUEZ (September 2014 to October 2016)

QHSE Manager – Jordan

Project: AS SAMRA Wastewater Treatment Plant Expansion BOT Project

Responsibility:

- Establishing Quality & HSE System for the project.
- Review/ Updating all QHSE Documentations- Plans, Procedures, Inspection plans, method of statements, Risk Assessment.
- Ensure compliance with all internal rules regarding health, environment, quality and safety of people and property in and around the Work Site.
- Ensure all safety training is carried out and induction programs for new employees.
- Data collecting, Information analysis and preparing statistical report.
- Identify and develop solutions to correct inspection function deficiencies.
- Report to the top management about project activities and accomplishments.
- Perform evaluation for the activities, progress and quality/ safety related issues.
- Prepare Corrective actions, preventive actions and recommendations based on findings/ observations and root cause analysis.
- Conducting accident Investigation.
- Prepare Work Permits.

Lakeshore Toltest Corporation (March 2013 to July 2014)

QHSE Coordinator – Iraq

Project: Garraf Oil Field Development Project

Responsibility:

- Review project Documentations- Plans, Procedures, Inspection plans, and method of statements.
- Data collecting, Information analysis and preparing statistical report.
- Make sure that work is done according to the project specifications and procedures and Monitor implementation of plans to maintain progress, evaluate effectiveness, and disseminate results of the project activities
- Ensure compliance with all internal rules regarding health, environment, quality and safety of people and property in and around the Work Site.
- Ensure all safety training is carried out and induction programs for new employees.
- Report to the QHSE Manager about project activities and accomplishments.
- Participate in Performing Evaluation for the Processes, Project, and individual.
- Prepare Corrective actions, preventive actions and recommendations based on findings/ observations and root cause analysis.
- Work Permits and Risk Assessment Preparation

Group Five International LTD (February 2011 to March 2013)

QA/QC Engineer – Jordan

Project: DISI Water Conveyance Project-Pipeline Water supply project

Responsibility:

- Plans and directs activities concerned with application of quality processes.
- Initiates methods for inspection, testing, and evaluation.
- Develop, execute and analyze quality-reporting measures
- Report to management on quality issues
- Participate in internal and external quality audits
- Supervise the Subcontractor and the 3rd Party.

Petra Engineering for Mechanical Testing (July 2007 to Jan 2011)

Inspection & HSE Supervisor – Jordan

Project: DISI Water Conveyance Project-Pipeline Water supply project

Responsibility:

- Follow up the activities concerned with Inspection and HSE processes.
- Initiates methods for inspection, testing, and evaluation.
- Report to management on with Inspection and HSE
- Participate in internal and external quality audits
- Prepare Inspection and HSE Reports.
- Ensure compliance with all internal rules regarding health, environment, quality and safety of people and property in and around the Work Site.
- Ensure all safety training is carried out and induction programs for new employees.

SKILLS AND ABILITIES

- Communication
- Report Writing
- Time Management
- Working under stressful environment
- Responsible, Hard worker, Dynamic and Fast learner
- Team player
- Data Management and analysis capacities