

Doaa Nasser Al-Hareth

Information System Management Analyst

Seeking a challenging career with a progressive organization that provides an opportunity to capitalize my technical skills and abilities in the field of Management Information Systems.

✉ DoaaAlhareth@gmail.com

📞 +966 50 166 7367

📍 Abqaiq, Saudi Arabia

EDUCATION

Bachelor of Management Information System

Prince Mohammad Bin Fahd University (PMU).

08/2014 - 01/2020

- GPA: 3.38 Out of 4.00

WORK EXPERIENCE

Business Analyst | Customer Success Specialist

OTO Global Arabia

04/2021 - Present

Core Responsibilities

- Dealing with clients (70 client per day on average).
- Technical issues solving.
- Providing clients support when needed.

Business Continuity Specialist Trainee.

Gulf International Bank - Khobar

01/2021 - 02/2021

Core Responsibilities

- Creating list of VPN users during Corona Pandemic.
- Plan preparation for Data Recovery and Call Tree test.

Information System Analyst (COOP).

Saudi ARAMCO - Abqaiq

06/2019 - 08/2019

Core Responsibilities

- Created Voting system for employee of the month inside the department based on Survey in shark Aramco page.
- Analyzed Data statues of Phishing Emails employee's testers either (Passed, Failure or Neutral).
- Creating and delivering Cybersecurity awareness sessions and presentations in different divisions.
- Preparing and developing KPIs weekly and monthly reports.

Teaching Assistant.

Prince Mohammad Bin Fahad University.

11/2017 - 12/2019

Core Responsibilities

- Helping MIS students in their learning and emphasized the knowledge of what I have learned.

SKILLS

Leadership

Teamwork

Data Analysis

Professional Communicator

Advanced skills in Microsoft Office

ACHIEVEMENTS

MIS Club Founder.

Leaded, guided and made rational decisions as well as conducting many events for MIS students.

GPSO Bracelet Tracking System (Graduation Project) (2019)

Certificate of Appreciation at Saudi Aramco, Community Services Department (08/2019)

Certification of Completion Training COOP program at Saudi Aramco (08/2019)

Recommendation Letter from Senior Planner of Community Services Department in Saudi Aramco.

Research Assistant Certificate of working 30 hours to study poor families income at Dammam.

Certification of Completion Training of Cybersecurity Boot-camp 360 hours (12/2020 - 03/2021)

COURSES

National IT Academy.

Cybersecurity Boot-camp (12/2020 - 03/2021)

CEH, CND, Cisco Cyber Ops