

## **J. MUHAMMAD RAJA**

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### **SKILLS & STRENGTH :**

Expertise in construction like residential villas, residential apartments, and overall, **13** years of experience.

### **OPERATING SYSTEM :**

1. Auto Cad
2. MS Word, Excel, Power point

### **TECHNICAL EDUCATION:**

I completed Diploma in Civil Engineering at Al-Ameen polytechnic College Tamil Nadu state India.

### **OBJECTIVES:**

A position in a result-oriented organization that seeks an ambitious and career Conscious person, where acquired skills and education will be utilized power Continued professional growth and advancement.

### **PROFESSIONAL PROFILE:**

- ✓ More than 13 years' experience in Civil Construction, QA/QC Inspection, Buildings, and Mega Projects.
- ✓ To execute the work according to the contract conditions.
- ✓ Checking of Reinforcement, Shuttering, lacing, Bracing & Covers on Slab, Beam & Column before casting of concrete.
- ✓ Capability to manage all the activities of a project good knowledge of construction activities, testing of material used in building works.
- ✓ Keen to gain in various computer Software Packages with conceptual knowledge of computer Fundamentals.

- ✓ Strong commitment to professional development and keen to learn and expand knowledge and capabilities.
- ✓ Besides these punctuality in timings, sincere and hard working to complete the work within the time limit.

#### **EXPERIENCE :**

Date : Jan 2019- Present  
 Company : Yamama Trading & Contracting Co.  
 Project : BUILDING TRADE SERVICES- DHAHRAN  
 Position : QC civil Inspector in Dhahran.

Date : Dec 2015- Dec-2018  
 Company : Azmeel Contracting KSA  
 Project : south Dhahran home ownership Project - Dhahran  
 Position : QC civil Inspector in Dhahran.

Date : April 2014-Sep-2015  
 Company : Al Latifia Trading & Contracting Co KSA  
 Project : Marafiq Housing Project jubail.  
 Position : QC civil Inspector in Jubail.

Date : Nov 2012-Mar 2014  
 Company : Al Latifia Trading & Contracting Co.  
 Project : 100 Bed Hospital Project MAKKAH.  
 Position : QC civil Inspector in Makkah

#### **RESPONSIBILITES**

- ❖ Responsible for all of QA / QC Civil related activities.
- ❖ Raising RFIs time to time according to Approved ITP for Inspection to our Client/ Saudi Aramco prior to release for next activity.
- ❖ To make sure that the ongoing activities are as per Approved Project Drawings, Project Specifications, Applicable Standards & Approved Method Statements and ITP.
- ❖ Follow Inspection and Test Plan for the Civil Works and carries out the various stage Inspection and Tests, record findings, prepares various reports.
- ❖ If any construction operations are observed as being unsatisfactory then will immediately instruct the Construction Supervisor to correct these. If appropriate action is not taken then a Non - Conformance Report will be raised.
- ❖ Issue NCR (Non conformity report) to the construction for improper work.

- ❖ Review all Civil and Structural Works and Their Technical Specifications of the Project as per client requirements.
- ❖ Responsible to monitor the civil works activities in my area including Compaction/backfilling, Form works, Rebar, Embedded Items, Concrete Pouring & Protection, etc. according to approved method statements and drawings.
- ❖ To ensure that all reinforcement is properly and securely fixed into position to prevent displacement during concrete work and to maintain proper concrete cover.
- ❖ Making inspection of all form work and reinforcement for all type of structure like footing, grade beams, columns and roof slabs.
- ❖ To finish concrete surface as per standard requirements and arrange proper curing arrangements.
- ❖ Established good working relationship with many different people, including owner representative, other managers, designers, supervisors and craft workers.
- ❖ Follow up inspection process such as Sub-grade compaction, Pre-pour & Concrete placement inspection, Concrete coating, Backfilling.
- ❖ Monitor and verify that the work execution and implementation are as per approved procedures, approved specifications and approved drawings.
- ❖ My assigned areas are different kinds of Machine foundations, Pipe racks and Pump stations, Non Process facilities buildings, Process facilities substations, Tank foundations of related all civil work activities.
- ❖ Conducting various training program for the foreman, site engineer in order to provide the knowledge of the work activity as per the project requirement to get the good quality at site.
- ❖ To check that the formwork is clean, free from extraneous matter and the release agent has been correctly applied.
- ❖ Controls and Maintain QA/QC related documents and preparation of QA/QC monthly.
- ❖ Co-ordination with Electrical, Mechanical & HVAC Engineers before pouring of concrete or execution of other works.
- ❖ Inspection of concrete, soil, asphalt as per ITP (Inspection Test Plan) & QA/QC Procedures.
- ❖ Ensure execution of work according to specifications and drawings.
- ❖ Conducts various test as necessary in accordance to the approved construction inspection test plan ITP's.
- ❖ Co-ordinate with clients and construction engineers.
- ❖ Witnessing of grouting of equipment foundations, structures, tank forms and pumps.

- ❖ Witnessing of concrete pouring for all kind of structures.
- ❖ Implementing Safety practices at job site and advice to foreman to follow safety rules.
- ❖ Coordination with Consultant & QA/QC Manger regarding Works and inspection.

**Experience in India :**

Date : June 2010 to June 2012  
 Company : P.K. N construction Company (India)  
 Project : Govt polytechnic College  
 Position : Civil site Engineer

Date : April 2008 to March 2010  
 Company : BECC construction Company India  
 Project : Railway Bridges  
 Position : site supervisor

**Responsabilités :**

- Undertaking technical and feasibility studies and site investigations.
- Developing detailed designs.
- Assessing the potential risks of specific projects, as well as undertaking risk management in specialist roles.
- Managing, supervising and visiting contractors on site and advising on civil engineering issues.
- Communicating and liaising effectively with colleagues and architects, subcontractors, contracting civil engineers, consultants, co-workers and clients.
- Thinking both creatively and logically to resolve design and development problems;
- Managing budgets and other project resources.
- Managing change, as the client may change their mind about the design, and identifying, formalizing and notifying relevant parties of changes in the project.
- Leading teams of other engineers, perhaps from other organizations or firms.
- Compiling, checking and approving reports.
- Reviewing and approving project drawings.
- Scheduling material and equipment purchases and delivery.
- Attending public meetings and displays to discuss projects, especially in a senior role;

**PERSONAL DETAILS**

Name : J. Muhammad Raja  
Father's Name : M. Jainulabudeen  
D.O. B : 29-05-1986  
Marital Status : Married  
Nationality : Indian  
Languages : Tamil, English Hindi  
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**Declaration:**

I hereby declare that the above-mentioned informed information is true to best of my knowledge and belief.

Date:

Yours faithfully

Place:

**(J. MUHAMMAD RAJA)**