

# Safety Officer

## PERSONAL INFORMATION:

**Name:** Omar Ahmed Fallatah  
**Nationality:** Saudi  
**Address:** Makkah Al-Mukarramah - Al-Awali District  
**Marital status:** Single  
**Mobile:** 0566522253  
**Email:** omar.a.fal@hotmail.com

## Educational Qualification:

- Occupational Safety and Health Professional from Umm Al-Qura University October 2021
- Bachelor of Science in Public Administration, Management, Organization and Administrative Development track, from King Abdulaziz University in Jeddah in 2011.
- Electrical Diploma (Career Progression Program) approved by the Saudi Electricity Company Training Center in Jeddah in 2003.

## Experience:

- I worked in the Professional Development Systems Group for Trading and Contracting in Makkah Al-Mukarramah as founder and General Manager during the period from September 2018 to April 2020.
- Worked in the Saudi Electricity Company in Makkah, Supervisor of Electrical Distribution Projects and Safety Representative during the period from August 2003 to September 2018

## Professional skills:

- Professional project management skills and management of the ISO45001:2018 occupational health and safety system.
- Initiative, responsibility, flexibility and adaptability.
- Creative thinking, business analysis and risk management.
- Effective leadership, team management, time management, effective communication, and excellent interaction with stakeholders.
- Planning, development, change management, training and continuous improvement.
- Technical skills: Microsoft Word, Excel, Power Point, Project, SAP

## Languages:

**Arabic:** Basic.  
**English:** Intermediate.  
**Chinese:** Beginner.

## Professional Memberships

- Certificate of the Second Level Professional in The Field of Occupational Safety and Health No. (275936) approved by the Ministry of Human Resources and Social Development (22/05/1443 - 26/12/2021)
- Freelance Practitioner in (administrative support / business analysis / planning - development) with approval numbers (6379d301 - 545a21c2) until (01/11/2022 AD).
  - Freelance practitioner in (Marketing Research / Research and Analysis) with approval number (73aac3b0) until (9/29/2022 AD).

## Training Courses:

(963) training programs have been completed, the most important of which are:

- First Aid (5) hours on 19/10/2021
- Occupational Safety and Health Management System (5) hours on 09/07/2020
- Safety program for Hajj and Umrah works (20) hours on 30/06/2021
- Basics of Quality and Safety Standards for Entertainment Events (10) on 01/30/2020
- Nuclear Security and Radiation Protection Workshop (4) hours on 05/07/2021
- Occupational Safety and Health: Slips, Trips, and Falls (44m) on 07/25/2021
- Construction Industry: Safety (46m) on 04/08/2021
- Occupational Safety and Health: Working in the Heat (56m) on 04/08/2021
- Construction Management: Safety & Health (1.35) on 04/08/2021
- Professional Project Management (35) hours on 07/26/2018
- Certified International Director (30) hours on 09/10/2015
- Preparing trainers (24) hours on 10/08/2012
- Employee performance management (10) hours on 07/26/2009
- Change management (4) hours on 01/02/2020
- Total Quality Management (4) hours on 09/03/2020
- Operations Management (5) hours on 10/09/2020
- Consultant Selling Skills (2) hours on 09/15/2020
- Strategic Planning (6) hours on 05/29/2020
- Strategic thinking (3) hours on 04/12/2020
- Critical analysis in the work environment (2) hours on 12/24/2020
- Leadership and teamwork skills (9) hours on 05/19/2020
- Financial Accounting Program (93) hours on December 19, 2020 AD
- Leadership and International Trade (56) hours on

## Participation and Conferences:

- The Fourth Saudi International Conference on OSH 2021 From 15-17 Nov 2021.
- Cleaning Matters Digital Conference on 17/11/2021.
- Security Matters Live Digital Conference on 27/10/2021.
- Industrial Plant & Equipment LIVE - Digital Conference on 20/10/2021.
- Health & Safety Matters Live Digital Conference on 13/10/2021.
- Nebosh Online Conference 2021 on 05/10/2021.
- Fire Safety Matters Live Certificate on 02/09/2021.

## The Reviewer:

- Eng. Abdullah Al Abbasi, Head of Distribution Projects Department, Saudi Electricity Company - 0504522008
- Eng. Khaled Al-Zahrani, Director of the Monitoring Department of the Two Holy Mosques and Holy Sites Projects, Saudi Electricity Company - 0540007555