

# KIRAMAT SHAH

## OBJECTIVE

:

To work in a challenging environment and to be part of a team involving myself with new innovative thoughts giving the expected and thus contributing to growth of the organization

BATCHING PLANT OPERATION MANAGER (QA/QC Manager)

16 Years of experience (overall)

## Working experience

### RDB-ELSEIF COMPANY LTD.



Position: (QA/QC Manager)

From 2021 to till date (Current company)

### Responsibilities

- Have strong background and understanding of construction of batching plant.
  - Have strong experience of installation of new batching plants and bring it to running condition
  - Have proven managerial experience in factory operations and batching plant operation
  - I have Familiar with industry standard equipment and technical expertise for batching plants and overall
  - I have excellent team building, decision making and people management skills.
  - I have the ability to develop excellent relationships with stakeholders.
  - I am Able to develop a clear understanding of company objectives and goals
  - Plan and develop ranges, often based on a theme.
  - Liaise closely with sales, buying and production teams on an ongoing basis to ensure items suit the customer, market and price points
  - Visit trade shows and manufacturers to source, select and buy fabrics, trims, fastenings and embellishments
  - Develop a pattern that is cut and sewn into sample garments and supervise the creation of these, including fitting, detailing and adaptations
  - Showcase your designs at fashion and other trade shows
  - Planning and organizing production schedules
  - Assessing project and resource requirements
  - Estimating, negotiating and agreeing budgets and timescales with clients and managers
  - Determining quality control standards
  - Overseeing production processes
  - Plan and develop ranges, often based on a theme
  - Understand design from a technical perspective, i.e. Producing patterns and technical specifications for designs
  - Develop a pattern that is cut and sewn into sample garments and supervise the creation of these, including fitting, detailing and adaptations
- Developing company quality procedures, standards, and specifications

- Establish and maintain project quality management system including policies, procedures, processes and guidelines for development projects.
- Define and manage quality audit program to ensure consistent implementation and compliance to contract requirements by development organization's consultants and contractors.
- Develop and implement tracking, monitoring and reporting system for all projects quality performance.
- Establish Quality KPIs for contractors.
- Analyze projects quality performance and highlight major and systematic project quality issues.
- Lead the training of quality procedures in development organization.
- Provide guidance and technical support and assistance to delivery team in areas related to project quality.
- Create and implement standard inspection requirements among the development.
- Develop contractual requirements for Consultants and Contractors to implement required quality system.
- Identify and qualify third party inspection laboratories to assist project teams with inspections requirements.
- Provide necessary advice and assessment on matters related to contractors quality performance.
- Assist and advise development organization in complying to ISO quality standards.
- Plan and coordinate continuous quality improvement for all phases of the Program. Drive best practices project-wide and share / distribute good practices and experience feedback and "lessons learned".
- Coordinate with other functional managers to ensure correct implementation of project guidelines, contracts and other related procedures.
- Coordinate and perform quality audits for the implementation of work processes and contract procedures.
- Ensure that project quality objectives are met.
- Be responsible for obtaining the necessary commercial and quality resources to plan and execute the work.
- Matching processes with standards
- Coordinating activity required to meet quality standards
- Conducting internal audits and inspections
- Preparation of quality manual
- Arrange Audit schedule
- Attend the Audit meeting
- Implement the ISO standard and keep check and balance on all departments
- Prepare internal audit reports
- Closing CARS and corrective action and preventative action
- Prepare procedures for BP&CTU and Summit for approval
- Meeting with clients to understand their business needs
- Presenting project proposals to clients
- Discussing materials with suppliers
- Writing management and technical reports
- Overseeing budgets
- Collecting and sharing statistics
- Dealing with any issues that arise with customers or projects
- Staying on top of customer expectations
- Following legal regulations
- Working on-site and in an office.

➤ **SEPCO ARABIA CO (SINOHYDRO PACKAGE 4,5,6)**



➤ **Position: BATCHING PLANT OPERATION MANAGER**

➤ **QA Manager Approved ARAMCO BP&CTU**

**From 2020 to 2021**

**Responsibilities**

- I have excellent experience of new batching plant installation
- Have keep experience about batching plant operation
- Have excellent experience of batching and over all factory to bring it to running condition
- I have excellent team building, decision making and people management skills.
- I have the ability to develop excellent relationships with stakeholders.
- I am Able to develop a clear understanding of company objectives and goals
- Plan and develop ranges, often based on a theme.
- Liaise closely with sales, buying and production teams on an ongoing basis to ensure items suit the customer, market and price points
- Visit trade shows and manufacturers to source, select and buy fabrics, trims, fastenings and embellishments
- Develop a pattern that is cut and sewn into sample garments and supervise the creation of these, including fitting, detailing and adaptations
- Showcase your designs at fashion and other trade shows
- Planning and organizing production schedules
  - Developing company quality procedures, standards, and specifications
  - Check the product quality standards and implement quality control checks.
  - Make submittal for new project and submit to client for approval
  - Making sure that manufacturing or production processes meet international and national standards.
  - Making NCR of rejected and damage elements
  - Makes 1) Inspection Testing Plan, 2) Quality Control Plan, 3) Quality Assurance Plan
  - Give work task to all QC Engineers
  - Lead the training of quality procedures in development organization.
  - Reviewing customer requirements and ensuring that they are met.
  - Preparation of quality manual and procedures
  - Preparation for external and internal AUDITS for ISO 9001, 14001,45001 Standards

**Previous Company: Prainsa Saudi Arabia for precast concrete  
from 2010 to 2020**



Position: QA\QC Manager (ARAMCO APPROVED

**BP&CTU Tasks:**

- ❖ Arrange Audit schedule
- ❖ Attend the Audit meeting
- ❖ Implement the ISO standard and keep check and balance on all departments
- ❖ Prepare internal audit reports
- ❖ Closing CARS and corrective action and preventative action
- ❖ Prepare procedures for BP&CTU and submit for approval
- ❖ Keep a check on the condition of plant and equipment.

- ❖ Check the product quality standards and implement quality control checks.
- ❖ Make submittal for new project and submit to client for approval
- ❖ Attend meeting with clients and receive their visits
- ❖ Makes 1) Inspection Testing Plan, 2) Quality Control Plan , 3) Quality Assurance Plan
- ❖ Give work task to all QC Engineers
- ❖ Receive of all quality reports and sign all the reports
- ❖ Making NCR of rejected and damage elements
- ❖ Inspection of produced element after casting and repaired in stock yard with QC team
- ❖ Make audit report on fabrication workshop
- ❖ Control the laboratory internally and externally quality of concrete and crushing reports
- ❖ Make trail make for new Mix Designs for different project like 50MPa, 45MPa, 40MPa,35MPa,25MPa
- ❖ Submitting weekly and Monthly report to SAUDI ARAMCO
- ❖ Responsible for Leadership, management, training and performance management of the Quality team staff.
- ❖ Planning, coordination and control of the manufacturing
- ❖ Responsible for goods are produced efficiently without any production stoppage checking the product is produced at the right cost and at the right level of quality.
- ❖ Responsible for control the production cost is within proposed budget.
- ❖ Controlling the management of both human and material resourcing for the production process.
- ❖ Coordinating with managers and ensure that the company's policies and goals are met.
- ❖ Estimation costs and setting the quality standards;
- ❖ Submitted monthly management reports as required on company
- ❖ Implementation of the Rules ISO 9001, ISO 14001 OHSAS 18001
- ❖ Revision of the Integral Policy.
- ❖ Control of the indicators in the organization.
- ❖ Accomplishment control for the organization targets.
- ❖ Initiation of Non-Conformities.
- ❖ Training actions and verification of the effectiveness to the staff on quality management.
- ❖ Assessments of environment aspects and legal requirements.
- ❖ Writing of the Good environment practices Manual and Risks Prevention at work place
- ❖ Revision report drafting.
- ❖ Any environment paperwork.
- ❖ Investigation of the accidents and incidents.
- ❖ Participation in the Certification Audits and system checking system.
- ❖ Administrative Control.
- ❖ Devising and establishing a company's quality procedures, standards and specifications
- ❖ Reviewing customer requirements and ensuring that they are met.
- ❖ Working with purchasing staff to establish quality requirements from external suppliers
- ❖ Making sure that manufacturing or production processes meet international and national standards.
- ❖ Setting up and maintaining controls and documentation procedures
- ❖ Manage the complying of the quality of the process and the products
- ❖ Manage NC, CAR and PAR.
- ❖ Manage and organize the department, inspections of the QC inspectors.
- ❖ Control the special repairs.
- ❖ Prepare and submit quality reports to the client.
- ❖ Control of the concrete and its materials: results of the lab and 3th party
- ❖ Coordinate the departments in quality of process and product aspects.
- ❖ Control the certificates of the materials.
- ❖ Preparation of quality reports and quality plan
- ❖ Check and approve de quality records (concrete, quality sheets)
- ❖ Check the calibration of the equipments

## **DEPUTY BATCHING PLANT MANAGER**

- Have strong background and understanding of construction precast.
- Have proven managerial experience in factory operations.
- I have Familiar with industry standard equipment and technical expertise.
- I have excellent team building, decision making and people management skills.
- I have the ability to develop excellent relationships with stakeholders.
- I am Able to develop a clear understanding of company objectives.
- Plan and develop ranges, often based on a theme.
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**Company: IYAN'I Contracting Est. (Kingdom of Saudi Arabia)**

**Position: Project Supervisor Engineer**

Tasks:

- Project co-ordination and liaison with the Client for technical aspects.
- Preparing schedule of running jobs
- Deputation of manpower
- Execute the civil works
- Coordinate with the consultants
- Arrangement of De-watering system for coastal
- Preparation of weekly and monthly reports in addition with daily activity reports.
- Ensure the availability of all material at site in optimum quantity.
- Invoicing of the work completed on monthly basis.
- Submittal of materials for approval.
- Minute the meetings between Client, consultant, and the contractor.
- Preparation of daily production report and send to Clients
- Receive drawing from technical department and checked for production

**Company: Jonson Construction Company**

**Position: Civil Inspector**

Tasks:

- Performing site inspections with approved drawings materials and specifications.
- Making report on the basis of inspection and send it to higher authorities.
- Issuing site memos and site inspections to the contractor against any violations of contract specifications and method of statement.
- Inspection of different field Tests and Laboratory tests of soil and concrete.
- Coordination with Clients Engineer and Design Department for any discrepancy.
- Responsible for making progress report.
- Compliance with the site's health and safety regulations
- Assist the site QC manager in the organization maintenance and control of the quality system.

## Education

Certificates	BOARD\UNIVERSITY
Bsc	University of Peshawar Pakistan
DAE CIVIL ENGINEER	EASTREN INSTITUTE OF TECHNICAL SKILLS
ISE	Board of intermediate and secondary education KPK Pakistan
S.S.C	BISE of Peshawar Pakistan
ACI (concrete Field Testing Technician – Grade 1)	American Concrete Institute Saudi Arabia
OHSAS 18001 2007 FAHSS \TUV	National inspection & technical Testing Co.LTD
ISO 9001, 2015 certificate	National inspection & technical Testing Co.LTD
ISO 9001 Awareness Certificate	National inspection & technical Testing Co.LTD
ISO 9001 Internal Auditor Certificate	National inspection & technical Testing Co.LTD
ISO9001,14001,4500 1 Internal Auditor certified	 Total Quality. Assured.
ISO 9001, 14001 Lead Auditors	 Total Quality. Assured.
ISO 9001, 45001 Lead Auditors	 Total Quality. Assured.

ARAMCO  
Approved

SAUDI ARAMCO

## **Professional Skills**

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### **Languages**

- English: Conversation and excellent Level
- Urdu: Native,
- Arabic Basic
- Hindi General

### **IT**

- Microsoft Office (Word, Excel, and PowerPoint) oriented

## **Training and certifications**

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American Concrete Institute (Concrete Technician Course- Grade I)

- OHSAS 18001,2007 (National Inspection and Technical testing CO LTD )
- ISO 9001,2015 (National Inspection and Technical testing CO LTD )
- Internal Auditor (National Inspection and Technical testing CO LTD )
- ISO 9001 2015 , ISO 45001 2018 Lead Auditor Intertek